**Lawton Chiles High School**

**School Advisory Council Minutes**

**October 22, 2019/CHS Conference Room/6:00PM**

**Voting Members Present:**

 Administration: Joe Burgess, Calli Pickens

 Parents: Sabah Bissainthe, Shouping Hu, Chelsea Peabody, Dean Johnson, Terry McCaffrey, Wesley White (Chair)

 DAC representatives: None present (Burgess represented)

 Faculty: Mike German, Peter Prato

 Support Staff: Nicola Miller

 Student - SGA: Cassidy Branch

 PTO Representative: Penney Baughman

 Parent Liaison: Jessica Oyster

 Community Partners: Martha Cummings

**Voting Members Absent**:

Parents: Sabrina Holloman (excused), Kelly Sciba (excused), Rachel Seman-Varner (excused), Carey Sweet (excused), Sherry Thacker (excused)

Faculty: Lynn Schuster (excused)

PTO Representative: Jenny Maddox (excused), Jenny Gruenewald (excused)

Community Partners: Brooke Pautsch (excused)

Student – SGA: MC Musselwhite (excused)

DAC Representatives: Chris Chaback (excused) Jennifer Portero (excused)

**Guests:**

Tonya MacKinlay

Ava Okten

**Meeting was called to order at 6:02 pm by SAC Chair, Wesley White**

**A quorum of voting members is established**

1. **WELCOME**
* Agenda approved as written
* Minutes from September 2019 meeting reviewed and approved
1. **REPORTS TO BE HEARD**
2. SIP PLAN- Burgess/Pickens
* SIP full document was reviewed at the District level and no modifications were made, it is on the right track. The SIP Plan can be changed or amended throughout the school year and will be available on the Chiles website.
1. PURPOSE OF SAC- White/Burgess
* Nothing to report.
1. PRINCIPALS REPORT- Burgess
* The Sewing Club chose the Refuge House as their charitable organization this semester. Mr. Burgess with several of the Club’s students went and delivered blankets that had been made. The residents of the Refuge House were very appreciative of the kind gifts and thanked Chiles for helping them.
* The District had recently hosted a new teacher reception to welcome the new teachers to the district offering gifts of gift cards and discounts to area businesses. Mr. Burgess thanked the District and the Chamber of Commerce for this reception.
* There are a number of students who need their accreditations to be in line of getting their school diploma. To help with this, we are offering untimed SAT and ACT tests. These cannot be used at the college level, but will give them a GED diploma at graduation.
* The Best and Brightest Awards had their kick off through the Chamber of Commerce. There are fifteen (15) different categories. Seniors who want to get recognized will apply and go through the process. If selected they can be awarded up to $2500.
* The National Merritt Scholars were recognized this month. These students are 0.001% of the National Scholars in the US.
* Mr. Burgess thanked the PTO for all the help that they have given to the school. There are many hours spent volunteering to do something either for the students or teachers, whether it is Teacher Appreciation Week or the Student Encouragement (A/B Honor Roll) Lunch and everything in between.
* November 9th will be Chiles High School Foundation’s first Hall of Fame Banquet. Eight former students from the first graduation will be present.
* The Tallahassee Democrat reported that the School District will be going paperless. This is something that is being discussed and determined by the Schools’ School Advisory Council (SAC). There shall be no change at this time but will be discussed at a later date.
* The Alumni Defenders are sponsoring the Halloween Hallways. Huge fun event for the school where teachers and students raise funds for the Defenders. This event shall be on October 31st.
* Homecoming game and dance will be November 1st. There has been discussion and opinions voiced by parents on why the game and the dance is on the same day. Mr. Burgess explained the traditions on why Chiles does the Homecoming night the way it is done.
* A meeting with the Work Force Department and the Businesses Advisory Council suggested that a job board be available for teenagers of work age to get jobs to help them beyond our doors. Mr. Brian Welch will be updating Mr. Burgess with the decision.

1. DAC- Burgess
* Purpose of DAC is to provide an open forum for parents, school staff and district administrators, to discuss issues affecting our students and classrooms so that recommendations can be made to School Superintendent and School Board
* This month’s DAC meeting, members were asked to wear pink in support of Breast Cancer Awareness month.
* Mr. John Hunkiar, Chief of Safety and Security discussed the changes that have been implemented at the County schools due to the aftermath of the Douglas High School tragedy. Safety measures taken were single point entry in to schools, fences around campus, ongoing safety and security trainings, and lockdowns verses lockouts.
* Governor DeSantis has request that schools will go to a Grand Jury if not compliant with the safety measures taken within our State and will review information on Safety.
* Dr. Alan Cox and Mrs. Fitzgerald of LCSD are in the process of implementing a mental health training district wide for six (6) members of each school to train and in turn train teacher’s and student’s on the importance of understanding mental health and its affects.
* DAC meeting minutes will be made available on Leon County Schools Website
* Next DAC meeting is 11/07/19 at 6pm

1. SGA- Prato/ Cassidy Branch
* October 3rd was Paint the Town Pink where students were given paint and they could paint a hand to leave a mark of encouragement around the school.
* Freshman were handed out “Survived the First Nine Weeks” goodie bags to give them encouragement.
* SGA would like to thank the PTO for the donations of water, and starbursts
* The Third Pep Rally has been approved and it will be the Glow Go event. Date to be announced.
* Four students from the SGA were invited to the City Government week where they were shown the ins and outs of the local government. Mock City Commission meeting were held. Mayor Daley was there to talk to them.
* Upcoming events: Homecoming game and Dance “Dancing through the Stars”. Working with Habitat for Humanity, Ringers for the Salvation Army over the holidays.
1. PTO- Baughman
* Annual budget has been approved
* Partnered with Yearbook class to assist with Yearbook fundraiser. Discounted price until 10/2 for both yearbook and senior ads. All online this year
* First honor roll lunch on 10/23 sponsored by Deerlake United Methodist Church
* Partnered with SGA to work on school initiatives
* Next PTO meeting 10/7/2019
1. SITE- Burgess
* Nothing to report
1. **OLD BUSINESS**
* None to Report
1. **NEW BUSINESS**
2. EXAM SCHEDULE – Pickens

It is the same schedule that was used in 2018-19 school year.

Friday will be an exam make up day. School will be open on this day.

**Motion to vote on 2019-2020 (Semester) Exam Schedule Approved, Seconded. No discussion.**

1. SENIOR SCHEDULE – Burgess

The Remind application is being used to let senior’s know of upcoming schedules. The graduation/Grad Bash information is also shown on the school calendar.

1. BUDGET- Burgess
* No report
1. SAC SUBCOMMITTEE (BUSINESS ADVISORY COUNCIL)-Burgess
* Nothing to report

**Next meeting scheduled for January 28, 2020 at 6pm.**

Meeting adjourned at 7:02 pm

 Nicola Miller

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Signature of person who recorded minutes Role of person who recorded minutes

\_\_\_\_\_\_\_January 28, 2020\_\_\_\_\_\_\_\_\_\_\_\_\_

Date minutes approved by SAC

*Each School Advisory council shall submit meeting minutes to the Superintendent or his/her designee for School Board reference within 72 hours after their approval.*