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Public Notice of Parental and Student Rights Regarding Student Records for Leon County Schools

Parental Rights: Student Records

The Family Educational Rights and Privacy Act (FERPA) protects the accuracy and privacy of the education records of students. FERPA, Section 1002.22, Florida Statutes, and Leon County School Board Policy 8330 afford parents and eligible students certain rights with respect to education records. These parental rights include the right to:

1. Inspect and review the student's education records maintained by the school.
2. Request correction of records which the parent, or eligible student, believes to be inaccurate or misleading. If the school decides not to correct the records, the parent or eligible student has the right to a hearing.
3. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. FERPA permits disclosure without consent pursuant to a court order or a subpoena and to school officials with legitimate educational interests. If disclosure is made in response to a court order or subpoena, the parent or eligible student will be notified, except where law prohibits notification.
4. File a complaint with the U.S. Department of Education concerning failures by the School District to comply with FERPA requirements. The name and address of the office that administers FERPA is the Family Policy and Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202-4605. If you wish to discuss and/or resolve a FERPA issue before contacting the office above, you may contact Leon County Schools at (850) 487-7177.

Release of Directory Information

The Leon County School Board reserves the right to release, upon request, information known as "directory information" without prior permission of the parent or eligible student (18 years of age or older). School Board Policy 8330 designates the following as directory information: student name; photograph (such as yearbook photos); information about participation in officially recognized activities and sports; height and weight (if a member of an athletic team); dates of attendance/enrollment (not daily attendance) in schools in the district; date of graduation or program completion; diplomas, certificates, or awards received; and the name of the most recent previous educational agency or institution attended. Under the provisions of FERPA, the parent or eligible student has the right to withhold release of directory information. If you do not want the district to release any directory information as specified in the definition above, the [opt-out form](#) should be completed, printed, and returned to your child's school. The form is also located at <http://www.leonschools.net>, where you can access this fillable form.

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www.leonschools.net

"The Leon County School District does not discriminate against any person on the basis of race, color, national origin, sex (including transgender, gender nonconforming status, sexual orientation and diverse gender identities) marital status, age, ethnicity, religion, military status, pregnancy, disability or genetic information."

Building the Future Together