

The School Board of Leon County Bylaws & Policies

Unless a specific policy has been amended and the date the policy was revised is noted at the bottom of that policy, the bylaws and policies of The School Board of Leon County were adopted on September 4, 2012, and were in effect beginning September 5, 2012.

5310 - HEALTH SERVICES

The School Health Services Program shall be coordinated and cooperatively planned by the Superintendent and the local health department.

The Superintendent shall be responsible for the development and distribution of policies and procedures describing all aspects of the District's school health services program. These shall include procedures for on-site management, aid to ill and injured students, and supervision and training of persons providing aid to ill and injured students.

The District and the Leon County Health Department shall jointly develop and implement a school health services plan approved by the School Board. (School Health Services Act F.S. 381.0056) Further, the District and the local health department shall jointly facilitate the development of the School Health Advisory Committee which shall participate in the development of the school health services plan.

The principal, in cooperation with the Leon County Health Department, shall be responsible for the health and safety of students and for following the statutory requirements and District policies and procedures.

The principal shall annually notify the staff, students, and parents of the school's health services and provide for the training necessary to implement the program.

The principal shall have the responsibility of establishing and maintaining a school health room consistent with statutory requirements and District policies and procedures. The principal shall designate a primary person to staff the school health room and at least two (2) additional staff members to serve as backups in the absence of the primary person. The persons designated to staff the school health room and at least two (2) other persons assigned to the school shall be certified in first aid and cardiopulmonary resuscitation (CPR) by a nationally recognized certified agency (i.e., Red Cross or American Heart Association).

In addition, all employees or volunteers who are reasonably expected to use an automated external defibrillator (AED) shall secure appropriate training, including certification in CPR, basic first aid, and in the use of the AED per Policy [8452](#). A list of persons currently certified to provide first aid, CPR and use the AED is to be posted in the health room, school office, cafeteria, gymnasium, home economics, industrial arts classrooms, and any other areas that pose an increased risk potential for injuries (Emergency Staff Roster Form 5310 F1). A school health nurse from the local health department shall, in cooperation with the principal, assist in the planning for the training of those persons who provide care to students who are ill or injured while on school grounds during the school day or during school-sponsored activities. All injuries or sudden illnesses referred for emergency health treatment shall be documented and reported immediately to the principal. Policy [5330](#) and Policy [5330.01](#) shall be adhered to when administering medication at school or during school-sponsored events.

The Principal shall provide and maintain first aid supplies, and emergency equipment for the school health room and in specified locations throughout the school campus. A school health nurse from the local health department shall monitor the adequacy and expiration date of first aid supplies and the adequacy and condition of emergency equipment and health rooms and shall make recommendations to the principal regarding adequacy and condition of supplies, equipment, and facilities.

The District shall distribute annually to parents/guardians of all students the Emergency and Medical Information (EMI) Card. In the event emergency medical treatment for a student is necessary, the District shall adhere to the instructions on the EMI, which will be kept in a secure file at each school.

The District may provide or request parents to provide:

- A. dental screenings;
- B. communicable disease screenings;
- C. vision and/or audiometric screenings;
- D. scoliosis screenings;
- E. body mass index screenings.

If the School District chooses to require non-emergency physical exams, the Board shall directly notify the parents of students, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any non-emergency, invasive physical examination is scheduled or expected to be scheduled for students if the examination is: (1) required as a condition of attendance or participation; or (2) not necessary to protect the immediate health and safety of a specific student, or other students.

The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

Unless the physical examination or screening is permitted or required by an applicable State law, parents may refuse to allow the Board to administer a non-emergency, invasive physical examination or screening upon written notification to the Board within ten (10) working days after receipt of the Board's annual public notice.

20 U.S.C. 1232(h)
F.S. 381.0056, School Health Services Act

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