

RAA PTO Meeting

October 16, 2017

6:00pm

Agenda

- Call to Order & Welcome
- Committee Chair Openings
 - President
 - Secretary
 - Treasurer
 - Fundraising/Box Tops
 - Community Outreach
 - Communications Chair
- Principal's report
- Committee Reports
 - Annual Budget Proposal
 - Fundraising/Box Tops
 - Submissions are due by November 1st to be eligible for December check
 - March 1st for April check
 - We need to decide on the incentive for winner - Break the Code - hoodies/hats?
 - Volunteer to coordinate?
 - Faculty Breakfast – Elizabeth Bussey
 - This Thursday, Breakfast October 19th, setup 7:45-8:15am and cleanup 8:45-9:15am
 - Signup Genius link has gone out
<http://www.signupgenius.com/go/30e0e4fa9ab2bab9-raaoctober>
 - Openings as of this am are for breakfast casseroles, Chickfila minis and gift cards
 - Teacher Appreciation Week - Valencia and Joy
 - Plan follow National calendar this year May 7-11
 - Birthdays - Elizabeth Bussey
 - Grandparents' Celebration - Sara Barber
 - Date and event discussion
 - Week before Thanksgiving?
 - 8th Grade Events
 - Joy
 - Additional event?
 - Breakfast (date discussion)
 - Dance (date discussion)
 - Decorations
 - Food
 - Ticket Sales
 - Vendors

- Rampage
 - Date to be determined
- School Events
 - Dance
 - Chaperones/ticket sales
 - Book Fair
 - Next Week - October 23-27
 - Volunteer signups
 - UNICEF Charity

Notice of Upcoming Events/Mtgs

PTO Goals

Establish Chairpeople

Teacher Involvement

Establish PTO Event Calendar

Capital Campaigns

Make Raa a Success Story

RAA PTO Meeting

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6:00pm

Minutes

- Call to Order 6:04pm by Kathy Schneider & Welcome
- In attendance: Dr. Small, Jan Bennitt, Joy Jefferson-Yager, Kathleen Baptiste, Lovondia Showers, Leslie Whitlow, Shedric Triplett, Michelle Rebmann, Patrick Nelloms & Kathy Schneider
- RAA PTO has openings for:
 - Secretary
 - Treasurer
 - Fundraising/Box Tops
 - Community Outreach
 - Communications Chair (Kathleen Baptiste is interested)
- Principal's report
 - 1st 9 weeks coming to a close
 - Report cards go out Oct 25
 - FSA Writing Assessment is coming up
 - Raa will offer teacher training for non-reading teachers
 - Working with the District to get Spring Assessment calendar
 - Raa may be a "trial" school for computer vs paper testing evaluation
 - Fall dances are scheduled for Raa Gym 6:30pm-8:30pm
 - 6th Grade - Thurs 10/26
 - 7th/8th Grade - Fri 10/27
 - SGA is recruiting chaperones
 - PTO to sell concessions and glow items (already purchased)
 - PTO needs to get concession items
 - Signup genius to go out this week
- Committee Reports
 - Annual Budget Proposal
 - 8th grade event budget approved (\$1600 for all events)
 - Fundraising
 - Box Tops submissions for Fall are due to be postmarked Nov 1
 - We are behind without a box top chairperson
 - List of eligible items to be available in front office
 - Ms. Bennitt suggested donut/juice award for most box tops collected for each grade by 1st period class - moved and approved
 - Kathy to provide zip locks to each teacher
 - Will need PTO help in organizing box tops to mail out by Nov 1
 - May need clipping party on Monday, Oct 30

- Michelle Rebmann brought up Shoperoo - a scanning receipt app that avoids clipping box tops. To be investigated.
 - School wide charity event (non-PTO) closes tomorrow (10/17)
 - Ms. Bennitt updated PTO that this fundraiser (Nationally) has provided vaccinations for children and mothers in and eliminated some diseases in 27 of 40 countries
 - Food Drive (November 13-December 8)
 - Pennies for Patients (February)
 - Children's Book Drive (May)
- Teacher/Faculty Breakfast – Elizabeth Bussey (not present - report by Kathy)
 - Faculty Breakfast is this Thursday, October 19th, setup 7:45-8:15am and cleanup 8:45-9:15am
 - Still need hot items and gift cards
 - November breakfast is Thursday, November 16 same setup/cleanup as Oct.
 - Signup Genius to be sent in the next few weeks.
- Teacher Appreciation Week - Valencia & Joy
 - May 7-11
 - Shedric Triplett and Patrick Nelloms volunteered for the committee
- Birthdays
 - Dr. Small sending Kathy the current list
 - Will work to get check from bookkeeper, Ms. Neeley, for birthday cards
- Grandparents' Celebration - Sara Barber chair - not present - reported by Kathy
 - Sara Barber to contact Ms. Townsend about student performances
 - We discussed a donation to track attendees
 - Sara and Dr. Small to work directly to plan
- Fairs
 - Fall Book Fair Oct. 23-27 - PTO has always helped with working the fair
 - Ms. Belgrave, Media Specialist, sent out Scholastic run sign up
 - No volunteers as of this afternoon
 - Please see link to help
 - Science Nov 9 9am
 - Ms. Hawkings requested breakfast for 30 judges to be set up in Media Center
 - Continental Breakfast items
 - Signup genius to be set up and sent out this week
 - History - TBA
- 8th Grade Events Joy Yager
 - Dr. Small updated that there are 278 8th graders
 - Ms. White is the 8th grade faculty liaison and was not able to be here, but is on board to work with PTO.
 - Breakfast vs picnic discussed
 - Joy gave very detailed timeline and plan (thank you!)
 - Proposed date - May 24th
 - Leslie Whitlow gave feedback on prior year picnics

- Dr. Small is looking for large grill donation to the school for this type of event
 - Use Shriner building for lunch?
 - PTO on board for picnic instead of breakfast **IF** 8th grade team agrees
 - Patrick Nelloms reminded us to prepare for foul weather backup plan
 - \$400 budget approved by vote
 - Joy, Dr. Small, Kathy and 8th grade team to get together to see if this will work
 - Dance
 - Joy called for committee chairs for Decorations, refreshments, entertainment, ticket sales a publicity, chaperones and faculty advisors
 - Leslie Whitlow volunteered to help with chaperone recruitment and publicity
 - Kathy proposed to get 8th graders involved in theme selection (try to offer options that will fit with school play
 - Dr. Small to work with 8th grade team leaders to get date on calendar so that Joy can move forward with committee recruitment
 - \$1200 budget approved by vote
 - Discussion of potential trip in addition to DC that is more affordable
 - Joy has gone on record that all 8th graders should be able to participate in all events - attendees agree
 - Ms. Bennitt gave update from 8th grade leader, Ms. White
 - 8th grade team would like to do this but logistics of teachers attending, bus availability etc force us to push to next year if someone will take the lead
 - Rampage
 - Ms. Bennitt gave us update on prior years
 - School day vs after school
 - Club/team participation vs PTO participation
 - Dr. Small to discuss at Faculty meeting
 - Faculty preference of how Rampage is handled
 - If there is an available date in the calendar, then PTO will put full support behind this event
 - Communications - Kathleen Baptiste interested in chairing
 - PTO on Raa Website
 - Ms. Payne in office handles - info needs to be sent to update 3 year old site
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- November PTO meeting is November 6th, 6pm, Media Center
 - All attendees encouraged to bring another parent!
 - Thank you and meeting adjourned at 7:16pm

RAA PTO

Committees

Leadership Team

Kathy Schneider

You!

Teacher Appreciation Week

Valencia Jenkins (co-chair)

Joy Jefferson-Yager (co-chair)

Shedric Triplett

Patrick Nelloms

Faculty Breakfast/Birthdays

Elizabeth Bussey (chair)

Fundraising

Chair needed

Community Outreach

Chair needed

School Fair Support

Chair needed

8th Grade Events

Joy Jefferson-Yager

Grandparents' Celebration

Sara Barber

Raa Rampage

Chair Needed (Kathy Schneider backup)

Valencia Jenkins