

**LINCOLN HIGH SCHOOL TROJAN BAND**

**Request for Excused Absence**

*To be used for absences outside of the regular school day*

*To be turned in at least 2 weeks in advance*

NAME: \_\_\_\_\_

CLASS PERIOD: \_\_\_\_\_

REQUESTED ABSENCE FOR:

**Rehearsal/Practice**

**Performance**

(circle applicable)

DATES OF REQUESTED ABSENCE: \_\_\_\_\_

DATE OF SUBMISSION: \_\_\_\_\_

DETAILED REASON FOR ABSENCE (*"Family event" is not detailed! Requested Absences cannot be approved unless the nature of the request is descriptive enough to be approved.*):

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STUDENT SIGNATURE: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

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**MR. TENORÉ'S USE ONLY**

**APPROVED**

**DENIED**

**DATE RECEIVED:** \_\_\_\_\_

MAKE UP WORK (*if applicable*): \_\_\_\_\_

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