

Course Information for MCR 2020-2021 *Digital Academy Students*

Instructor: Mrs. Faulkner

Room # 08-116

****All items subject to change**

Email: faulknerm@leonschools.net (best way to contact me)

Website: www.khanacademy.org (class code: _____)

<https://quizlet.com/login> (class code: _____)

<https://www.leonschools.net/site/Default.aspx?PageID=10154>

<p>Digital Academy Classroom Rules</p>	<ul style="list-style-type: none"> • <u>Observe/respect the daily required attendance times listed below.</u> Failure to log in and participate virtually may result in absence(s). • <u>Raise your hand and comment using Teams/Zoom if you notice a technical issue.</u> You will be acknowledged and unmuted as soon as possible. • <u>Comment/chat messages must be professional in nature.</u> This is not the time nor the place to express individual frustration. Comments of teacher screen not being visible or teacher microphone being muted are helpful when done in a respectful way. • <u>When joining a class/meeting late, be aware you may have to wait for Mrs. Faulkner to approve your entrance and you may be marked tardy.</u> • <u>To ask a question during a required attendance time, DA students will need to send Mrs. Faulkner a Remind message.</u>
<p>Daily Schedule and Times to be Present Virtually</p>	<ul style="list-style-type: none"> • <u>First 5 minutes</u> ~ DA attendance closed ... in class we will be sanitizing and recording attendance in the brick and mortar classroom. • <u>5 – 15 minutes</u> ~ DA attendance required ... Mrs. Faulkner will check DA attendance via Teams/Zoom. Also, general questions from the previous class day will be addressed. • <u>15 – 60 minute</u> ~ DA attendance required ... during this segment Mrs. Faulkner will discuss the expectations for new material/assignments for the present class day. DA attendance via Teams/Zoom will be noted again during this time. • <u>60-65 minutes</u> ~ DA Restroom break/BM mask break • <u>65 - 95 minutes</u> ~ DA attendance open/may close at some point during this window... We will continue lesson as needed and work on independent practice. DA students will be informed when/if they can leave for the day. • <u>95 – 105 minutes</u> ~ DA attendance optional ... Mrs. Faulkner will check in with students to readdress problem areas and offer extra resources as needed for completing class assignments.
<p>Supplies</p>	<ul style="list-style-type: none"> • School provided <u>Chromebook</u>. • A <u>scientific calculator</u>; Either a TI 30XIIS or a TI 84 is recommended as it is what will be used in class; a cell phone does not count as a calculator and will not be permitted to use in class for that purpose; however students may need them to upload work. • <u>Notebook</u>, (3 subject spiral notebook preferred, but use whatever keeps you organized) pencils and paper if not using the spiral. • <u>Internet connection</u>
<p>Grades</p>	<p>Assignments and assessments are graded on a total points scale however, assessments are worth more points than daily assignments.</p> <p>F: 0-59% D: 60-69% C: 70-79% B: 80-89% A: 90-100%</p>
<p>Assignments</p>	<p>Assignments will be given almost every class day. A plan of topics and assignments will post on Canvas weekly ... usually on Friday for the following week. Sometimes there will be class time set aside to work on the assignment. Unfinished assignments must be finished for homework. Assignments will be submitted often on Canvas. Work must be submitted for all assignments to get credit. Some assignments will be graded for completion and some will be graded for correctness by/through Canvas, Quizlet, Khan Academy or Mrs. Faulkner.</p>
<p>Attendance</p>	<p>Digital Academy students are required to virtually attend class every day. See the daily schedule above to know what times during the period you should be prepared to tune in, be attentive, and participate. In order to be counted present for the day, DA students must be present during all required times posted. Maintaining good academic standing is closely correlated to good attendance. School is a student's job at this stage in life. When you are absent from a job or school, you miss doing your work. The work does not go away ... you still have to do it. If absent, students should consult Canvas to get any recorded class material and questions answered. Be sure to get the assignments completed.</p>

Assessments	<p>Exact dates will post on Canvas and be announced in class at least 3 days prior to a test. Typically we will review the first portion of the class on test day. Students <i>missing</i> test will need to set a time with me for the make up within one calendar week of the date the test is given. When the class period ends, assessments must be submitted immediately. Students are not permitted extra time on assessments unless an IEP or 504 plan is on file with Chiles and the student communicates his/her specific needs.</p> <p>In class assessments must be taken during the scheduled class period with the student using Zoom/Teams and making himself visible with the camera throughout the test time.</p>
Specifics	<p><u>If you have an “excused” absence on a...</u> <i>The grade will only be entered if the absence is excused within 5 day of returning to schools!</i></p> <ul style="list-style-type: none"> • In-class quiz day: nothing to make up; score is replaced by the next test • Khan Academy Quiz/online assignment and assessments: must be submitted online by stated deadline, no exceptions ... plan ahead • In-class test day: you are expected to take the test in class <u>the day you return</u>, <i>or within a week of the test if you were absent multiple days prior to the test and test day.</i> • In-class activities and assignments not listed on Canvas: nothing to make up; score is replaced by the score of the next online assignment over the same material. <p><u>Scored assignment grades will be available on Canvas, Khan Academy, and/or Focus in a timely manner. I will make every effort to post grades within 72 hours for grades submitted on time. Make up assignments for excused absences will be posted as time permits.</u></p> <p><u>Office Hours</u></p> <ul style="list-style-type: none"> • Mrs. Faulkner will be available after school Monday and Wednesday from 2:00 – 2:30 via a virtual medium for students with questions on assignments. <i>Be sure to sign up via the weekly sign up to attend.</i> <p><u>Zeros will be given if...</u></p> <ul style="list-style-type: none"> • You don’t make up an assignment or assessment within the time window. • Have an <i>unexcused absence/skipped class</i> for the day of the assignment or assessment. • Your absence is not excused within 5 days of the absence.
Extra Credit	<p>You will be given a few extra credit opportunities each 9 weeks. I highly encourage you to take advantage of those when they occur. They will have a <i>strict deadline that is non-negotiable.</i></p>
Integrity	<p>I take my job and responsibilities as your teacher very seriously. I need to know when concepts are understood and when more work is needed. The way I monitor understanding is through good communication with students. This starts with discussions/examples, continues with assignments, and is tested on assessments. One of the biggest inhibitors of student/teacher communication is cheating. When a student cheats on an assignment/assessment, two things happen to interrupt the learning process. #1: the scores on the assignment/assessment are invalidated. The reason for an assignment/assessment is for students to communicate their level of understanding to me. Cheating sends me incorrect information. I can no longer make predictions about future success/struggles when the data is invalid. Therefore, I cannot meet the needs of the students. #2: Trust is broken and the student/teacher relationship damaged. Research tells us that the relationship between a teacher and student is the most important factor in a successful learning environment. This is not to say that we will always agree. Just as you have disagreements with your parents, we will have those. I am going to do my best to guide you through this learning experience. I will give you the best that I have every day. I expect that you give me your best. I am only one part of this class experience. You have to want and work toward a positive learning relationship. Cheating communicates to me that you do not trust me enough as your teacher to do the right thing and help you learn. Make the choice to respect our relationship and be honest in all things! <i>You</i> are my student. If you/we have an issue, I expect communication <i>directly from you</i> in a respectable form.</p>
Final Note	<p>These are unprecedented times. This will not be perfect. Communicate with me so we can work together to ensure you get all you need to learn the material that will allow you to succeed at the next level, whatever that looks like for you.</p>

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