PRINCIPAL’S MESSAGE

As you already know, the school day for our students and teachers is structured. Our students and teachers have a set schedule that they follow throughout the day. Schedules and routines are an important part of making sure the day goes by smoothly and helps our students develop the time management and self-discipline skills that they will continue to use into adulthood.

At home, it is also important to develop a schedule and routines that work best for your family. With the busy lives that we all lead, it may be hard to stick to a “by the minute” schedule at home, but developing a daily routine for your family may help our children know what is expected of them and may help with the transition from one activity to the next.

As the years go by, you may find that what may have worked in the past may not work as well now. It is ok to make changes as necessary. Establishing routines and finding one that works for your family is not something that will happen overnight. It will take time for everyone in the household to adjust - even your pets.

While putting together a daily routine for your family, don’t forget to include a time for you to spend time together. Childhood is a special time of learning, exploration and growth. As our children grow and learn, they find joy and satisfaction in working closely with their families toward a common goal.

5th Grade Students

ALL of our 5th Grade students MUST submit TWO current proofs of address as soon as possible in order to have a smooth transition to middle school. Per Leon County School Board Policy, Your student will not receive a schedule on the first day of school if the appropriate proofs of address are not turned in to our registrar, Mrs. Adams. A letter recently went home with each of our 5th grade students with additional details. Please do not hesitate to contact the office with any questions you may have.

Contact Information

Please be sure that we have your most up to date contact information on file. It is important that we have working telephone numbers to reach you in the event of an emergency. If you have moved or changed your telephone number, please send in a note with your child letting us know what information was changed, or you can stop by the office and update your information with Mrs. Stevens or Mrs. Adams.

PRE-K Parents

If your Pre-K student is a car rider in the mornings or if they are late to school, they MUST be escorted to the classroom or cafeteria by the ADULT who dropped them off. For the safety of all of our students, please be sure that you follow these important procedures. Please contact your child’s Pre-K teacher with any questions.
**PTO**

PTO meetings will be on the Third Thursday of each month at 6:00 p.m.

Our next meeting will be on No Meeting in March

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### Spring Testing

FSA and FCAT testing will begin for our 4th and 5th Grade students on March 6th.

Please keep in mind that it is important for each of our students (whether they are testing or not) to come to school well rested. Students are encouraged to eat breakfast when they arrive to school. It is very important that students arrive to school ON TIME each day. Please remember that students that arrive after testing begins will not be able to test with their class. If a student arrives to school after testing begins, they will remain in a designated area until testing is complete. These students will have an opportunity to complete their test at a later date.

### FSA Testing Dates

- **Feb. 26 - April 13** - FSAA Testing
- **March 6** - 4th & 5th Grade ELA Writing
- **April 10 & 11** - 3rd Grade ELA
- **April 17 & 18** - 4th Grade ELA
- **April 19 & 20** - 5th Grade ELA
- **April 24 & 25** - 3rd Grade Math
- **May 1 & 2** - 5th Grade Science
- **May 1 & 2** - 4th Grade Math
- **May 8 & 9** - 5th Grade Math

### Cell Phones & Other Devices

Please be aware of Leon County School’s policy regarding Personal Communication Devices (cell phones, tablets, etc.) During the school day, Personal Communication Devices (PCDs) must be powered off (not just on silent or vibrate) and be stored out of site. Students may not possess a PCD during a state mandated test. Possession alone will invalidate the test.

Students are personally and solely responsible for the care and security of their devices.

If you need to communicate with a student during the school day, please contact the office to leave a message for the student. Please limit this to emergencies only. The full policy, along with many other policies, may be found in the Student Code of Conduct Book. This may be accessed on the Leon County Schools website www.leonschools.net

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Don’t forget to turn in Box Tops for Education!

2017 - 2018 Oak Ridge Partners for Excellence

- New Mt. Zion AME Church
- Bible Based Church
- New Covenant Holy Temple
- Thomasville Road Baptist Church
- Crossbridge Christian Church
- Newks
- Dunkin Doughnuts
- Reveis Meat Market
- AMWAT Moving Warehouse
- Waffle House
- UPS
- Fun Station
- Movies Plus Cinema
- Panera Bread
- Bruster’s Real Ice Cream
- Life Church International
- Catering With Care
- Sky Zone
- Awards4U
- Eleanor Pizza
- Deamland BBQ
- Zoes Kitchen
- Jason’s Deli
- 2nd Helping Catering
- Pro Playgrounds
- Momma P’s Ice Cream Truck
- Specialty Sportswear
- Party City
- England Florist & Gift Baskets
- Gumby’s Pizza
- Mr. Cool Ice Cream

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Volunteers & Chaperones

Throughout the school year, there will be many opportunities to volunteer your time and talents at school. Volunteering may include anything from chaperoning a field trip to working with our students in the classroom.

Each year, volunteers or chaperones must complete a new volunteer application online on the Leon County School’s website, www.leonschools.net. Applications generally take between 3 and 7 days to process. You will also have your Driver’s License or State issued ID scanned through our Raptor System in the front office. We encourage everyone to complete their applications now, so there is not any delay if you wish to volunteer in the future. There is a computer at school available to use if you do not have internet access at home.

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Important Numbers

- Office: 488-3124
- Transportation 488-2636
- Fax: 922-7145
- Cox Compound 922-6727
- Cafeteria 488-8110

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