

**LEON COUNTY SCHOOL BOARD**  
**RFQ 430-2018 Civil Engineering Consulting Services for**  
**Chiles High School Site Improvements and Site Expansion Project**

Pursuant to Section 287.055, Florida Statutes, and the Chapter 6A-2.0010, F.A.C. the Leon County School Board, is seeking Civil Engineering Consulting Services for Chiles High School Site Improvements and Site Expansion Project.

Civil Engineering respondents who are interested in providing Civil Engineering Consulting to the Leon County School Board are hereby notified and shall submit six (6) bound Qualification Statements no later than **4:00 pm. Local time on Thursday, February 15, 2018** to the reception desk of the Leon County School Board, Facilities and Construction, 3420 West Tharpe Street, Suite 100, Tallahassee, Florida 32303, 850-617-5900. Label shall read:

RFQ 429-2018 Civil Engineering Consulting Services for Chiles High School Site Improvements and Site Expansion Project, Attn: Danny Allbritton, Director of Construction.

**All responses must be submitted in a sealed package and shall be clearly marked on the outside with the solicitation number, date, and time of solicitation opening.** The Leon County School Board, Facilities and Construction Office is not responsible for the premature opening or a delay in the delivery of any solicitation package which is not properly marked. It is the respondent's responsibility to assure its response is submitted at the place and time indicated in this solicitation. Any response which is not properly marked and delivered to the specified address, which results in its inadvertent premature opening or delayed receipt by the Facilities and Construction Office, may result in its rejection.

**CAUTION: Qualification Statements received at the designated office after the exact time specified for receipt will not be opened, evaluated or considered for agreement award**

Instructions for completion and submission of the Qualifications Statement may be obtained on our website at <http://www.leonschools.net/Page/4233> or request assistance from Leon County School Board, Facilities and Construction, 3420 West Tharpe Street, Suite 100, Tallahassee, Florida 32303, 850- 617-5900. Qualification Statements submitted via facsimile or electronic mail will **not** be considered.

The following dates and activities tentatively identify the project milestones:

RFQ Advertisement:	January 18, 25 and February 1, 2018
Submittal Deadline:	February 15, 2018 4:00 PM Local Time
Short List Committee:	February 19 – February 23, 2018
Short List Contacted:	February 26, 2018
Interview Committee Date:	March 12 – March 16, 2018
Recommendation to Superintendent:	Shall be placed publicly on Leon County School Board Docs.
Tentative Recommendation Board Award:	Tuesday, March 27, 2018
Notification to Civil Engineers:	After Board approval.

The Leon County School Board reserves the right to waive any informality in the selection process and to reject any or all qualification statements when such a waiver or rejection is in the best interest of the School Board of Leon County.

The Leon County School Board is an equal opportunity agency.

Publish Dates: January 18, 25 and February 1, 2018

All public advertisements for projects are published in the Tallahassee Democrat.