

LEON COUNTY SCHOOL BOARD
RFQ 366-2016 Mechanical Engineer for
Canopy Oaks Elementary School, Heating, Ventilation and Air Conditioning Project

Pursuant to Section 287.055, Florida Statutes, and the Chapter 6A-2.0010, F.A.C. the School Board of Leon County, Florida, is seeking Mechanical Engineer Services for the above referenced project.

Mechanical Engineer firms who are interested in providing Mechanical Engineer Services to the Leon County School Board are hereby notified and shall submit six (6) bound Qualification Statements no later than 4:00 p.m. local time on Tuesday, April 5, 2016, to the reception desk of the Leon County School Board, Division of Facilities, 3420 W. Tharpe Street, Suite 100, Tallahassee, FL 32303, 850-617-5900. Qualification Statements received after the deadline will **not** be considered. Label shall read:

RFQ 366-2016 Mechanical Engineer Services for Canopy Oaks Elementary School, Heating, Ventilation and Air Conditioning Project. Attn: Danny Allbritton, Director of Construction.

Instructions for completion and submission of the Qualifications Statement may be obtained on our website at <http://www.leonschools.net/Page/4233> or request assistance from Leon County School Board, Division of Facilities, 3420 West Tharpe Street, Suite 100, Tallahassee, Florida 32303, 850-617-5900. Qualification Statements submitted via facsimile or electronic mail will **not** be considered. All changes to the RFQ will be posted on the website. It is the prospective vendor's responsibility to periodically check the website. Leon County School Board bears no responsibility for any delays, or resulting impacts, associated with a prospective vendor's failure to obtain the information made available through the website.

The following dates and activities tentatively identify the project milestones:

RFQ Advertisement:	March 8, 15 and 22, 2016
Submittal Deadline:	April 5, 2016 4:00 PM Local Time
Short List Committee:	April 11 - 15, 2016
Short List Contacted:	April 19, 2016
Interview Committee Date:	May 3, 2016
Recommendation to Superintendent:	Shall be placed publicly on Leon County School Board Docs.
Tentative Recommendation Board Award:	Tuesday, May 24, 2016
Notification to Construction Managers:	After Board approval.

The School Board of Leon County, Florida reserves the right to waive any informality in the selection process and to reject any or all qualification statements when such a waiver or rejection is in the best interest of the School Board of Leon County.

The Leon County School Board is an equal opportunity agency.

All public advertisements for projects are published in the Tallahassee Democrat.

Published: March 8, 15 and 22, 2016