

**LEON COUNTY SCHOOL BOARD**  
**RFQ 365-2016 Architectural Consulting Services for Projects Less Than \$500,000**

Pursuant to Section 287.055, Florida Statutes, and the Chapter 6A-2.0010, F.A.C. the Leon County School Board, is seeking Architectural Consulting Services, for Continuing Services for projects less than \$500,000.

Architectural firms who are interested in providing Architectural Consulting to the Leon County School Board are hereby notified and shall submit six (6) bound Qualification Statements no later than 4:00 pm. Local time on Tuesday, March 29, 2016 to the reception desk of the Leon County School Board, Facilities and Construction, 3420 West Tharpe Street, Suite 100, Tallahassee, Florida 32303, 850-617-5900. Qualification Statements received after the deadline will not be considered. Label shall read:

RFQ 365-2016 for Architectural Consulting Services for Continuing Contract for Projects less than \$500,000, Attn: Danny Allbritton, Director of Construction.

Instructions for completion and submission of the Qualifications Statement may be obtained on our website at <http://www.leonschools.net/Page/4233> or request assistance from Leon County School Board, Facilities and Construction, 3420 West Tharpe Street, Suite 100, Tallahassee, Florida 32303, 850- 617-5900. Qualification Statements submitted via facsimile or electronic mail will **not** be considered.

The following dates and activities tentatively identify the project milestones:

RFQ Advertisement:	March 1, 8 and 15, 2016	
Submittal Deadline:	March 29, 2016	4:00 PM Local Time
Short List Committee:	April 4 -8, 2016	
Short List Contacted:	April 12, 2016	
Interview Committee Date:	April 26 - 29, 2016	
Recommendation to Superintendent:	Shall be placed publicly on Leon County School Board Docs.	
Tentative Recommendation Board Award:	May 10, 2016	
Notification to Architects:	After Board approval.	

The Leon County School Board reserves the right to waive any informality in the selection process and to reject any or all qualification statements when such a waiver or rejection is in the best interest of the Leon County School Board.

The Leon County School Board is an equal opportunity agency.

All public advertisements for construction and facilities projects are published in the Tallahassee Democrat.