LEON HIGH SCHOOL

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This Agenda Book Belongs To:

Name	
Address	
Phone	
Grade	
1st	
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5th	
6th	

Allow me to take this opportunity to welcome you to historic Leon High School, home of the Lions! Whether you are a new Leon student or a returning Leon student, getting



off to a good start is key to a successful year. And after the challenges of the last two years, it is both exciting and refreshing to start school again. This student agenda book is filled with useful information that can help you have a productive start to the year.

You will find lots of useful information about Leon High School as well as school policies and procedures that affect everyday activity in the life of a Leon Lion. Please take time to review the information in this agenda book and use it to keep track of your assignments and due dates. It is also a great resource for you as

you navigate this large campus and it can assist you in making the best choices possible. High school can be one of the most exciting times of your life and I encourage you to get involved in extracurricular activities so that you can have the most enriching experience possible. Whether it is sports, music, clubs, Student Government, Drama, or just making good, life-long friends, there is something here for everyone. Please get connected!

In addition to our school mission, we have had a school motto for many years that reads: "Tradition, Pride, and Excellence." As you prepare and start the new school year and as we all get to know each other, I hope you will take time to think about what these words mean to you. As we commit to our school and as we help each other, I am confident we will have one of our best years yet! **Go Big Red!**

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Foreword

This handbook is to be used in conjunction with Leon County Schools' Code of Student Conduct and the High School Attendance Policy which are distributed to all students at the beginning of the school year. These documents have been prepared so that all students and parents may better understand Leon High School and its policies and procedures.

All students are expected to control their own behavior and conduct themselves in a mature manner and will be held responsible for their behavior choices while participating in school activities. Disruption of the educational process causes everyone to lose valuable time and opportunities. It is our expectation that students represent Leon High School well in all they do.

Mission

The mission of Leon High School is to get better and be better every day!

Motto

"Tradition. Pride and Excellence!"

Emblem and Colors

The emblem of Leon High School is a shield bearing an old English "L", held up on either side by a Lion. The school colors, red and white, signify courage and loyalty.

Alma Mater

The Alma Mater was written in 1934 by Coach C.H. "Blake" Clark.

The red clay hills of Tallahassee Harbor memories dear Memories of our dear old high school That we all revere. May we ever bring thee glory Always honor thee, Keeping burning deep inside us, Fires you kindled there. To Leon, To Leon We all sing to thee Faithful we'll always be To our dear old Alma Mater We love thy classic halls Forever more Loyal and ever true Leon to you!

General Information School History



Leon is Florida's oldest continually accredited high school, founded in 1871 just twenty-six years after Florida became a state. It was five years later when a two story building was erected on the present day site of the Hobbs Federal Building along Tennessee Street. This facility was used until a new building was erected in 1911. That structure was located on

the current site of the Leon County Public Library along Park Avenue. Growth dictated another new facility in 1936. There was much criticism about the three-story structure that houses Leon today. Many people thought it so large that it would never be more than half-full. This third structure, which is still our home today, weathered the criticism and has served the community well.

We want every Leon student to feel part of our legacy and tradition. Once you have walked these hallowed halls, you are part of its history. Our pride is based on our tradition of excellence.

Contacting the School

You can call Leon High School at 617-5700. The receptionist will answer your calls between the hours of 7:00 a.m. -3:00 p.m., Monday through Friday.

Visitors

Leon High School is a Red Carpet School and welcomes parents and community volunteers to its campus. We do request that:

 All visitors are to report immediately to the main office with their drivers license upon entering the building.

Those wishing to see teachers, guidance counselors or administrators should schedule an appointment when at all possible. Except in the case of emergencies.

For the safety of all concerned, visitors on our campus not following the proper procedures will be considered trespassers and treated accordingly.

Concerns

If a student or parent has a concern about a school policy or an employee, the following procedure should be followed in order to resolve the concern as quickly as possible:

- 1. Contact the person involved to discuss the issue.
- If the concern still exists, contact the assistant principal that is assigned that area of responsibility.
- 3. If still unresolved, contact the principal.

Graduation Requirements Class of 2023

Four-year, 24 Credit Option

English (4 credits)

Math (4 credits) - must include Algebra I and Geometry

Science (3 credits) - must include Biology 1

Social Studies (3 credits) - World History; United States History; Economics [.5 credit] & American Government [.5 credit]

HOPE (1 Credit) - Health/PE Arts (Practical/Fine) (1 credit)

Electives (8 Credits)

Students must participate and pass all state required tests, including the FSA and end-of-course exams. State EOC's count as 30% of the final grade in Algebra I, Geometry, Biology I, and United States History. Please see guidance for a grade specific graduation checklist.

Transcripts

All copies of transcripts must be requested throught the Registrar's Office for \$1.00 each. There is a 48hour turnaround period.

Seniors may have transcripts sent to universities and scholarships for no fee. Please see Mrs. Pridgeon for details.



Grading System

The grading policy is as follows:

	Grade	Percent	GPA Value
	Α	90-100	4
ADD .	В	80-89	3
Excellent!	C	70-79	2
A	D	60-69	1
	F	0-59	0

GRADE REPORTS

Report cards for grading periods one, two, three and four are available to students and parents via Focus/Parent Portal. Report cards are published to the same portal one week after the end of the quarter. The only exceptions to this time line are the last quarter report cards. These may be posted later than normal.

Interim progress reports are published on the parent & student portal midway through each quarter. All EOCs count towards 30% of the student's overall (full-year) grade in the course (Algebra I, Geometry, Biology, U.S.

Curriculum and Guidance

History). EOC courses are posted on the transcript as an average of all quarters, and the EOC is posted as a full year (FY) course and counts as 1.0 credit. All other courses are reported on the transcript in semesters. Semesters include the average of the two quarter grades and a midterm or final exam and are posted as 0.5 credits.

Semester grades for each course are determined by totaling the points which are listed below for each of the two nine-weeks grading periods and adding the points earned on the semester examination to this total.

Grade	Grading Period	Semester Exam	Semester Grade
Α	8 points	4 points	18-20 pts. = A
В	6 points	3 points	13-17 pts. = B
C	4 points	2 points	8 -12 pts. = C
D	2 points	1 point	3-7 pts. = D
F	0 points	0 points	0-2 pts. = F

Note: To earn credit for a course the student must earn a D or higher during either the second grading period or on the exam each semester.

GRADE FORGIVENESS (REPEATING COURSES)

Only students who have received a D or an F in a course may retake the same course or a comparable course. Any student eligible to repeat a course that is part of a progressive sequence (e.g. French I, French II, French III) must retake the course prior to or jointly with the next higher-level course in the sequence. This provision also applies to students who are eligible to repeat high school courses initially taken while enrolled in middle school.

Any course grade not replaced according to this forgiveness policy, which must conform to these provisions, must be included in the calculation of the cumulative grade point average required for graduation.

In computing a student's class rank and honors placement, a student with fewer repeat courses would be placed ahead of a student with the same grade point average (GPA) but more repeat courses.

CITIZENSHIP GRADE

Items considered for the Citizenship Grade are: honesty, responsibility, cooperative attitude, consideration for others, tolerance, self-control, appropriate classroom behavior, and consideration of public school personnel, property and equipment.

4	Outstanding
3	Satisfactory Conduct
2	Needs Improvement
1	Unacceptable

Academic Integrity

Personal honor and academic integrity are essential to a quality education and a healthy academic environment.

Academic integrity violations can include plagiarism, cheating, and unauthorized group work on any assignment, project, or test.

If a student is caught the following will occur:

- The student will receive an F with zero credit.
- The citizenship grade will be lowered for the grading period.
- A notice will be recorded with the guidance office.

Any occurance of academic dishonesty may be reported by the guidance office on college admissions applications.

Exams

All students must take a written or performance final semester exam in each course unless otherwise exempted.

Non-core exam exemptions (courses other than English, Math, Science, Social Studies or World Language) may occur under the following conditions:

The teacher has indicated that the course exam may be exempted.

The student made As both nine weeks.

The student obtains written permission from his or her parent.

The student has not received any suspension.

Core exam examptions can occur for the final exam if the student received "A"s in the course for all four quarters.

Guidance

Guidance counselors are available to help plan an individual course of study, to help resolve conflicts or personal problems, and to explore career opportunities and choices. To better serve students' needs during their years at Leon, each guidance counselor is assigned a part of the student population alphabetically by students' last names. Students may make appointments to visit with their counselor. Parents may arrange a conference by emailing or calling the guidance counselor. For more information, visit the guidance website at: https://www.leonschools.net/domain/4937.

Scheduling

Students have the opportunity to select their courses, with teacher and parent approval, in March and April. Schedule changes are made during the **first five days of the semester** for the following reasons:

- 1. The student has already received credit for the class.
- 2. The student is a senior and needs a certain course to graduate.
- 3. The teacher recommends a change.
- 4. The principal makes the determination based on other valid reasons.

Instructional Materials

Instructional Materials Policy

When a student loses or damages a textbook/school assigned device, he or she is responsible for paying for the replacement. A record is kept of all student obligations. A second book may not be issued until payment is made for the first book.

Make-up Work

Students who have an excused absence shall have the privilege of making up work for credit. Failure to make up work within the allotted time determined by the teacher may result in a failing grade. The teacher will offer reasonable support and understanding to the student regarding make-up work.

For absences of three or more days, parents are encouraged to contact the child's teachers by email to receive make-up work. A student who has been suspended shall be given an opportunity to make up work for the FIRST suspension ONLY.

Media Center

The Leon High School Media Center has a variety of materials to assist students in meeting their educational and personal goals. The media staff is available to help students at all times during the operational hours from 7:00 a.m. to 2:00 p.m. Students may come to the media center without a pass before and after school and during their lunch period.

Students must have an official pass from a classroom teacher to come to the media center during class time.

Students may have up to to five books checked out at any one time. Books may be renewed for a period of two weeks.

Room capacity and the nature of the activities in progress will be considered for allowing students access to the library.

Internet Access

The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of that privilege. Each individual who receives an account will receive training pertaining to the proper use of the network. Use of the internet is for educational purposes only and must be consistent with the goals and policies of the Leon County School District. Each student will have on file an agreement with the school that states he or she understands acceptable use of the Internet.

Withdrawal Procedures

A form for withdrawing from school is available from the Registrar's Office within the Main Office. Only a parent or guardian with legal custody may initiate the process. The Attendance Office may also initiate withdrawal procedures for students at least sixteen years old who accumulate more than ten unexcused absences in a semester.

Attendance Policy

We believe that there is a direct correlation between student learning and consistent and prompt attendance in class. Absences affect academic performance and grades. Students and parents should understand that poor attendance will affect the student's opportunity to participate in any extracurricular activity or school sponsored event. If a student is absent from school (four or more periods) he or she is considered absent from the afterschool activity also. If a student accumulates four or more unexcused absences from any class period during a grading period, the student may become ineligible to participate in any extra or co-curricular activities until absences are excused.

A copy of the District's Attendance Policy is distributed to every student at the beginning of the school year or upon registration. Students are required to attend all classes unless excused by school officials. It is the responsibility of the parent/guardian to provide written documentation for all absences to the Attendance Office. This documentation is expected upon the student's return to school **no more than five days after the absence.**

It is the parent's responsibility to notify the school of any change to contact information. When a student is Absent or Late the automated system generates a phone call to the parent's designated phone number after school hours. Parents are encouraged to check Focus for their child's daily attendance reporting.

EXCUSED ABSENCES:

(1) School related field trips (2) an administratively approved function of the school (3) illness/medical care (4) legal reasons/religious holidays (5) death in the family (6) pre-arranged absences (must be approved by an administrator).

Absences will be excused by the methods listed below:

STAYED HOME – ILL

Parental note sent the day the student returns to school

MEDICAL/DENTAL/LEGAL/etc **Documentation** from the service provider

or medical receipt

DEATH IN FAMILY Parental note or copy of obituary
RELIGIOUS HOLIDAY Form completed and filed with the

Attendance Office preferably during the

first week of school

PREARRANGED ABSENCE Form completed and returned to the

Attendance Office at least one week

before the absence

UNEXCUSED ABSENCES:

(1) Reporting to class more than 10 min. late (2) not signing out for appointments, illness, etc. (3) leaving class without permission (4) skipping—absent from class without parent permission

^{*&}quot;Senior Skip Days" do not exist. Students who are absent on any studentinitiated skip day will be recorded as "unexcused." Only medical documentation will excuse the absence.

Attendance

TARDY / LATE POLICY

- A student is tardy if he/she arrives unexcused to class up to 10 minutes
 after the start time of class.
- A student is late if he/she arrives unexcused to class more than ten minutes after the start time of class. A late is an unexcused absence.
- The teacher will record each time a student is late or tardy.
 The teacher will notify the parent about the students' tardiness.
 Disciplinary referrals will be submitted for every 4th tardy within a nine week period.

LATE ARRIVAL AND LEAVING CAMPUS

Any time a student arrives late to school (after the first bell) he/she must sign-in the Attendance Office. The student may be excused if he/she has an excused note from the parent. Once students have reported to school, they are expected to remain in school and attend classes all day. Under the following conditions, a student may be excused to leave campus:

- A written request from a parent must be presented or a phone call must be received by the Attendance Office prior to the student leaving school.
- The student must provide a note from a parent with the student's name, time and reason for leaving, parent signature and phone number.
- The Attendance Office must have parent permission before the student is permitted to leave school with his/her own transportation for appointments and other reasons. Parents may contact the Attendance Office at 850-617-5748.
- When the student returns to school, he/she is expected to turn in the required (medical, legal, etc.) documentation to the Attendance Office to excuse absence. Official documentation can be faxed to 850-617-5757 Attn: Attendance Office
- Parents of freshman students are encouraged to come in to the attendance office and personally sign out his/ her student.
- Students who fail to sign-in/out will be marked as unexcused and may receive a disciplinary action or loss of off-campus privileges.
 Students who do not return from lunch are "unexcused" until a parent note or appointment documentation is turned in within five days.

CONTENT OF PARENT NOTES

*Notes must be submitted within five days after the student returns to school.

All parent notes for any reason must include the following:

- 1. The student's name and grade
- 2. The date(s) of the absence(s)
- 3. The specific reason for the absence, lateness or early dismissal
- 4. The signature of the parent
- A daytime phone number where a parent can be reached to verify the note
- Attendance notes should be turned in to the Attendance Office or faxed to 617-5757.

*Notes indicating "emergency" for reason of absence will not be accepted. All notes must have a specific reason, i.e., illness/medical, court appearance, death in family, etc.

**Students who are caught using false information on notes will be subject to disciplinary consequences.

PREARRANGED ABSENCES

College recruitment trips are to be scheduled when school is not in session. Administrative permission may be granted for a planned program schedule for a specific day or if the student has a pre-planned appointment with a specific college administrator, verified in writing. The pre-arranged absence form will need to be submitted to the Attendance Office in advance.

For visits to colleges in Florida, students are allowed a one day excused absence which will be field tripped and not counted as an absence. For visits to out-of-state colleges, students are allowed two days. The student must have pre-arranged the visit and have documentation that he/she was on an official visit for the trip to be marked as a "field trip". College visits that are not designated as field trips must also have documentation to be excused absences (something from the college with the student's name and date(s) of visit).

Students who are absent due to **recognized religious holidays** must have completed and filed with the Attendance Office a Religious Holiday(s) Exemption Form during the first nine weeks of school.

Students who are **absent for an "educationally valuable experience"** other than a field trip or school sponsored function may receive an excused absence if the following criteria are met:

- The parent must submit a pre-arranged absence form to the attendance office at least one week prior to the absence.
- The absence must be pre-approved in advance by the principal or attendance administrator.
- A student will be required to submit a one page typed essay for absence(s) outside the scope of an "educational experience" that extends beyond one day. The student will submit the essay to the Attendance Office within five days upon his/her return to school.

SPECIAL ATTENDANCE CIRCUMSTANCES

Chronic Illness

Students and parents are advised to monitor the number of absences, which have accumulated because of medical reasons. When absences for medical reasons are frequent (five or more within a nine weeks), it is highly advisable to seek documentation from a doctor that a chronic illness exists.

Any student with fifteen or more absences due to illness, including a physical or mental condition must present clearance from a physician to be absent for an extended period of time.

**Medical/Doctor's notes need to specifically address dates of absences, and may not be "blanket excuses" for all absences which have occurred over a period of time. This information must be presented to the Attendance Office as the absences occur and not at the end of the nine weeks.

Attendance

ATTENDANCE CONFERENCE/APPEAL PROCESS

An Attendance Conference is held when a student has five or more unexcused absences. This the first level of truancy. The student and parent are required to attend the conference with the administrator of attendance to resolve unexcused absences. Florida Statute 1003.24 defines, it is the parent/guardian responsibility to provide an explanation for any absence from school. Therefore the parent may submit written documentation from a doctor or recognized agency, legal proceeding or other relevant information to excuse absences. A student is habitually truant when unexcused absences increase to fifteen (15) days or more without resolution of the unexcused absences. A Compulsory Student Attendance Packet is generated by the attendance office and submitted to the district office thereafter.

DRIVER'S LICENSE

Students between the ages of fourteen and eighteen who accumulate fifteen (15) unexcused absences within ninety (90) calendar days and who fail to satisfy attendance requirements may become ineligible for driving privileges. Students must meet with the Assistant Principal for Attendance to discuss reinstatement procedures.

School Attire

Leon County School Board has established a reasonable dress code in order to promote a safe and healthy school setting and enhance the educational environment. While personal style and individual preferences are different, all students are expected to dress appropriately for school based on the guidelines provided.

All clothing must cover all aspects of the bosom, chest, stomach, and back. A jacket or covering may be worn to correct the inappropriate clothing.

All bottoms (pants, shorts, skirts) should fit appropriately, i.e., not tight, not sagging and should not reveal undergarments at any time; this include bottoms with holes.

*All clothing should not reveal undergarments at any time.

*Pajamas are allowed for school spirit days.

Shoes are required and must be safe for school activities. Bedroom shoes and house slippers are not permitted.

Head coverings and sunglasses: Head coverings and sunglasses are not permitted in classrooms and sunglasses are not permitted inside the building.

Attire and jewelry must not be sexually suggestive or feature crude or vulgar commercial lettering, printing, or drawings which would be offensive or insensitive. They may not depict drugs, tobacco, alcohol, or be indicative of gang membership. (Leon County School Board Policy 5511)

Accommodations will be made for medical, cultural, and/or religious reasons.

Failure to follow the dress code will result in the following consequences:

1st Offense - The student shall be given a written warning. When necessary, the student will receive a proper change of clothing from the office to wear for the remainder of the school day.

2nd Offense - The student will be given a Lunch Detention and parent contact will be made. The student may receive a proper change of clothing from the office or the parent may bring a set of clothing to school.

*Continuous violation of the appropriate school attire will result in Opportunity for Improvement. (OFI)

Hall Passes

Students must have a pass to be outside of the classroom during class time. Students without a pass or valid reason to be in the hallway will receive consequences similar to skipping.

Discipline

When deciding what disciplinary action should be taken, the administrator shall consider the student's age, exceptionality, trauma, mental health status, previous conduct, probability of a recurring violation, intent, attitude, and severity of the offense and, whenever possible, shall impose disciplinary action in a progressive manner. Students may be suspended for infractions that occur on school grounds, on school transportation, as well as off school grounds during school hours or school sponsored events such as field trips, lunchtime, or sporting events. When a student is suspended out of school, the student may not attend any school or Leon County function, enter any Leon County school campus, or ride upon any Leon County school bus. Students will receive make-up work for the first out-of-school suspension; however, make-up work is not required to be given for subsequent suspensions. Classroom discipline plans must coincide with the school discipline plan. While it is impossible to anticipate every act of misconduct, school administrators reserve the right to assign consequences in a fair and consistent manner to any student who misbehaves.

Leon High School Automatic Suspension Policy

In accordance with the Leon County School District's Discipline Plan and Procedures, Leon High School developed the following automatic suspension policies:

1.	Running from a school official	2 days OSS
2.	Verbal Altercation	1-3 days OSS
3.	Refusal to give a teacher a cell phone	3 days OFI
4.	Fighting	5-10 days OSS
5.	Removal or Refusal to attend OFI	3-5 days OSS
6.	Profanity toward an adult	3-5 days OSS
7.	Sexual Acts	5-10 OSS
8	Bullying/Harrassment	5-10 OSS

Discipline

9.	Deemed intoxicated by school admin	5-10	OSS
10.	Possession/Use of alcohol, drugs, or any min	d-altering	
	substance	5-10	OSS
11.	Vaping/nicotine device	2-5	OSS
12.	Leaving school grounds	2 OSS, 3 OSS, 5	OSS
13.	Defiance	.2 OFI, 2 OSS, 5	OSS

Opportunity for Improvement

Opportunity for Improvement (OFI) is a self-contained learning environment that allows for the student to reconsider poor choices and improve their behavior while continuing to complete academic curricula. Students who are in OFI may not participate in extracurricular activities (i.e. athletics, performing arts, etc.) until they have completed the OFI days assigned by the administrator. Only administrators may send students to OFI. Students will be expected to turn in all electronic devices (i.e. phones, watches, earbuds, etc.), bring their school-issued Chromebook and charger, remain quiet and complete schoolwork, comply with the OFI supervisor, when all schoolwork is completed read an educational book or help the OFI supervisor with other tasks. Failure to follow rules and expectations in OFI could result in more OFI days or OSS days.

Leon High School Bullying Procedures

Students receive anti-bullying awareness training each year in their homeroom classes. In addition, FortifyFL is an app that can be used to anonymously report instances of bullying or harassment to law enforcement and school officials. Information regarding FortifyFL can be found on the LHS website homepage. Incidents may be reported to any guidance counselor or administrator where an intake form will be given for the student to complete. An administrator will interview the student after the intake form is reviewed and determine if the bullying or harassment is substantiated. Whether the bullying is substantiated or not, a Hope Scholarship Notification will be issued which will allow the victim to attend another school if they choose to do so. When bullying or harassment has been substantiated the offender may be suspended out of school 5 to 10 days, in addition to possible arrest and expulsion.

Drugs and Alcohol

Any student who uses or possesses drugs and/or alcohol on school property or at a school-sponsored event will incur serious consequences. This includes, but is not limited to, removal from classes and all extra-curricular participation such as athletic events, dances, drama, club activities, etc., for a designated period of time and forfeiture of any elected or appointed position of leadership.

The consequences for violation of the drug and alcohol rules may also include suspension for up to ten (10) days and an assessment by school approved drug and alcohol professionals. Depending on the circumstances, the consequences could be more stringent.

Students who are suspended the first time for drug possession or use, not sales, may attend two counseling sessions at Turn About to have their suspension halved. Those days of suspension may be rescinded after Turn

About documentation has been reviewed and approved by an administrator. Students who sell drugs, "look-alike" drugs, paraphernalia, or any mood/mind-altering substance are not eligible for suspension recension. Students who possess, use or sell drugs, "look-alike" drugs, or any mood/mind-altering substance may be subject to arrest and expulsion.

Students who are deemed intoxicated by the administration will be suspended out of school.

Tobacco Products

Possession of or use of any tobacco or vape product by a student is a violation of School Board Policy. Tobacco and vape products are prohibited on the grounds of all Leon County Schools. Disciplinary action will be taken for violation of this policy.

Students who are suspended for vaping, tobacco, or nicotine possession or use, may be required to take a nicotine education course provided by the Florida Department of Health at fltobaccoprevention.org.

Personal Electronic Devices/Cards

Bringing a personal electronic device to school is strongly discouraged due to the high risk of theft and loss. This includes but is not limited to cell phones, ear buds/air pods, smart watches, iPads and personal laptops (excluding school issued Chromebook). The school will not be responsible for loss or theft of such devices. Students may bring these devices to school; however, these items must be turned off during class time and can ONLY be used in the hallways, cafeteria and outside of the buildings. Repeated violations of these rules will result in more severe disciplinary actions such as OFI and OSS.

Cell Phone Violation Policy:

1st Offense - Teacher issues verbal warning.

2nd Offense – Teachers confiscates the phone, gives it back at the end of the class period, and contacts parent.

3rd Offense – Teacher confiscates the phone, delivers it to student affairs, writes a referral for Defiance, and parent must retrieve phone from student affairs between 7:00 am and 3:00 pm.

Refusal to give a cell phone to School Employee:

1st Offense – 3 days OFI 2nd Offense – 3 days OSS

Student Searches

Students, their lockers, vehicles and other possessions are subject to search by an administrator or designee upon reasonable suspicion that they may possess drugs, weapons, or any other prohibited substances, objects or contraband, while on school property or wherever students are under school supervision, such as on field trips, at extracurricular activities, or while being transported by school bus or school-approved transportation. Reasonable suspicion is a commonsense, nontechnical conception that deals with the factual and practical considerations of everyday life on which reasonable and prudent men, not legal technicians, act. (Ornelas v. United States, 1996, at 695).

Discipline

Prohibited Items

The following items are not permitted at school for any reason. This list cannot be all-inclusive therefore items that the administration deems inappropriate for school or similar to an item on the list below will not be allowed at school. Consequences may be issued for possession of any prohibited or similar item.

Lighters, lighter leashes, matchers, torches or fire starters of any kind; skateboards or scooters not needed for medical purposes; speakers, boomboxes, or other device that plays loud music; any items such as food or drink sold for personal profit outside of school fundraisers; spurs, spikes, chains or other clothing accessories that can be used as a weapon; rattail combs or other cosmetic device with a sharp point; mace, pepper spray or chemical spray of any kind; strobe lights, laser pointers or other temporary blinding device; knives, blades, or razor blades of any kind; weapons including brass knuckles; imitation weapons such as Orbeez or any toy gun that shoots a projectile of any kind or looks realistic; nicotine vapes, e-cigarettes, electronic vaping devices of any kind; over-the-counter drugs, prescription drugs, or any mind altering substance including but not limited to Delta 8, Delta 10, or any future psychoactive derivatives; vapes, e-cigarettes, or any nicotine dispensing device.

Bus Suspensions

When a student is suspended from riding the bus, they are still expected to attend school. Parents are responsible for providing transportation to and from school. The discipline progression below is for minor bus infractions. Egregious offenses may warrant more severe consequences when the administrator deems appropriate. When a student is suspended from riding a bus, the student's absence is not excused. Parents are responsible for providing transportation to and from school.

1st offense: warning or 1-day bus suspension 2nd offense: 1 to 3 days bus suspension 3rd offense: 5 to 10 days bus suspension

4th offense: bus expulsion

Defiance

Compliance with instructions and directions from all school employees is imperative. Defiance or repeated noncompliance with school employees will not be tolerated and will result in up to 5 days out-of-school suspension.

Leaving Campus without Permission

Student safety is our number one priority. Keeping students on campus is the most effective way to monitor students and keep them safe. Therefore, students may not leave campus without permission once they arrive on campus. Students do not have permission to go to the convenience store at any time during the school day. This includes before school and during lunch. Students must have an off-campus pass to leave campus during lunch. Students who leave campus without permission will receive out-of-school consequences due to this being a safety concern.

Fighting

Violence of any kind will not be tolerated at Leon High School. Students who are involved in fights or physical altercations on campus or off campus during school hours will be suspended out of school and possibly arrested if criminal charges are applicable. Students who are involved in multi-person brawls will be arrested. Students who are arrested may also be expelled when deemed appropriate by the administrator.

Weapons

Florida statute prohibits the possession or discharging of weapons at a school-sponsored event or on school board property. Weapons possession on school grounds is a third-degree felony. Weapons, toy weapons, or "lookalike" weapons such as brass knuckles, stun guns, and splatter ball guns are not allowed on campus at any time. This also includes any item that can be used as a weapon. Possession of any of these items on our school campus or during the school day will result in out-of-school suspension, possible arrest, and possible expulsion. Brandishing, presenting, or using any weapons, toy weapons, or "look-alike" weapons will result in arrest and expulsion. Mace or any form of chemical spray is not permitted on campus; this includes being attached to a key chain. Razor blades, brass knuckles, and any blade over 3.5 inches are examples of weapons that call for immediate suspension, arrest, and expulsion.

Social Media

The Supreme Court has held that a school can limit off-campus speech with "special characteristics." Off-campus behaviors that may call for school regulation are serious or severe bullying or harassment targeting particular individuals; threats aimed at teachers or other students; the failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities; and breaches of school security devices. Additionally, written or electric threats to kill, do bodily injury, or conduct a mass shooting or act of terrorism is a second-degree felony.

Photographing or videoing of other students and school employees is prohibited unless consent has been given by the student or employee. Unwanted or secret videoing or photographing of students and/or school employees is prohibited and will result in school consequences. Posting secret photos or videos of school employees on social media will result in up to 5 to 10 days out of school suspension.

Schoolwide Disruption

According to Florida Statute, it is unlawful for any person to disrupt or interfere with the lawful administration or functions of any educational institution, school board, or activity on school board property in this state. Students who choose to disrupt the school day will be suspended, charged and expelled. This includes but is not limited to pulling a fire alarm, being involved in a multi-person brawl, or intentionally disrupting the school day in any manner.

Students who publish or post any false or damaging information concerning Leon High School or Leon County Schools will be subject to disciplinary action.

Student Information Expulsion

Leon High School is a safe place for academic and social learning. Students who are consistently disruptive, create an unsafe learning environment or commit egregious offenses, will be expelled for no less than the remainder of the current school year plus the following school year. When the school recommends a student for expulsion, they may not come back to Leon High School for any reason during their expulsion. The parent and the superintendent will be notified via certified mail.

Reasons for which the principal may recommend expulsion from school include, but are not limited to, the following:

- 1. disrespect or disobedience of school personnel.
- 2. verbally or physically threatening school personnel.
- 3. verbally or physically threatening another student.
- behavior which is detrimental to the welfare or safety of other pupils, including fighting on the school grounds.
- 5. illegal possession, distribution, use, sale, or attempted sale of any drugs, , look-alike drugs, or any mind altering substance.
- possession and/or use of a firearm, knife or other weapon, or such object which is utilized as or is intended to function as a weapon.
- failure of suspensions or other actions to eliminate undesirable behavior.
- 8. extensive discipline history.

Discrimination

Students have a right to attend school and learn in an environment where all students and adults are treated equitably without regard to race, color, religion, national origin, age, sex, handicap, perceived disability, or record of disability as defined by the Americans with Disabilities Act; and, where there is an environment free from sexual harassment.

If a student has concerns about any form of discrimination or harassment he or she should:

- 1. Discuss the complaint informally with the principal or a guidance counselor.
- 2. If this informal discussion does not resolve the problem, the complaint may be discussed with an Executive Director.
- 3. If the problem is not resolved at this level, a written, signed grievance may be submitted to the Superintendent via the Equity Coordinator not later than the tenth school day following the alleged incident. To reach the Equity Coordinator, call 487-7100.
- 4. If the decision of the Equity Coordinator is unsatisfactory, a similar written, and signed grievance may be submitted to the School Board. This submission must be within three school days following the notification of the Superintendent/Equity Coordinator's decision.

For more information on discipline issues, please refer to the **Leon County Schools Code of Conduct.**

Lunch

ACCORDING TO SCHOOL BOARD POLICY, OFF CAMPUS PRIVILEGES ARE ONLY FOR JUNIORS AND SENIORS WHO HAVE A SIGNED PARENT APPROVAL FORM ON FILE IN THE ATTENDANCE OFFICE. This privilege can be taken away for skipping classes, being tardy to class from lunch, or for abusing school rules including, but not limited to, taking non-approved or ineligible students off campus or loitering in the parking lot during lunch.

Clinic

The clinic is located in the Attendance Office area. Students in need of first aid or other related assistance should get a pass from a teacher to come to the clinic. If it is necessary for the student to leave campus, the parent or guardian will be called. If a student is injured on campus during the school day, the injury should be reported to a teacher or school official immediately. Accident report forms must be filled out as soon as possible. Administering any medicine to students is not a recommended procedure for schools, but at times it is necessary. Any medicine that needs to be administered at school should be done as follows:

- Written order from a physician detailing the name of the drug, dosage, and when medications are to be taken.
- Written permission from the parent or guardian of the student requesting that the school district comply with the physicians order.
- Medication must be brought to school in a container appropriately labeled by the pharmacy or physician and given to the attendant in the clinic.
- All medications will be administered and taken in the presence of the attendant in the clinic.

Elevator Keys

A Student who is not able to navigate the stairs may check out an elevator key in the clinic with a \$10.00 refundable CASH deposit and note from their physician (note should also indicate length of time needed).

Hall Passes

A student MUST have a written hall pass any time he or she is in the hall during class time. Students are required to use their Agenda Books for hall passes. Students are not allowed to use vending machines, patronize nearby businesses or be in the parking lot during class time.

Telephone Use and Deliveries

Students may not use the telephone during class time. Emergency calls can be made from the Attendance Office with permission. Classes will not be interrupted for messages or deliveries. Deliveries sent to school for students will not be accepted.

Student Information

Parking

Only students who purchase a parking sticker are allowed to park on campus in their assigned area. Do not park illegally. If you park illegally on campus, your car could be towed away at your expense. Students can be assigned lunch detentions for parking illegally on the first offense. Parking stickers can be purchased in the attendance office.

Emergency Drills

Emergency drills, planned by the administration, will be conducted with or without advance notice. These include fire drills, tornado or severe weather drills, lockdowns, etc. Special directions are posted in all rooms giving an exit route in case of emergency. Students and teachers should familiarize themselves with this map at the beginning of the school year.

During fire drills students are to leave the building, remain with their class, proceed to designated areas in a single line, remain quiet, and maintain this quiet until the bell rings indicating "all clear." The teacher, or a designated student, is responsible for seeing that the windows in the classroom are closed, the lights are off, and the doors are closed.

Lost And Found

All students are encouraged to label personal items and articles of clothing. Any personal items or articles of clothing which are found should be taken to the Attendance Office. Unclaimed personal items and clothing will be donated to a charity or similar organization throughout the year.

Student Activities

Consistent with the mission of Leon High School all students are encouraged to participate in the many, varied extra-curricular offerings at the school. Attendance and grades should be in good standing of extracurricular participants. The activities program provides the opportunity for students to:

- 1. Take responsibility for their own decision-making.
- Freely and creatively express themselves in an appropriate and constructive manner.
- 3. Develop characteristics which enable each student to function as a productive citizen of the community.
- 4. Develop self-direction and self-motivation.
- 5. Create an attitude of self-respect and pride.

In addition to the GPA requirements of 2.0 and above, students and parents should understand that poor attendance will affect the student's opportunity to participate in any extracurricular activity or school sponsored event. If a student is absent from school (three or more periods) he or she is considered absent from the afterschool activity also. If absences become excessive, (ten or more within a nine weeks) the student may be removed from participating in extracurricular activities or school sponsored events.

Be a Tradition Keeper

As a Leon Lion, you are part of school with a rich tradition dating back more than 100 years. To get the most out of your high school years, we invite you to be a Tradition Keeper, by completing at least 35 of these traditions in your four years at Leon High School.

- Dress up for Spirit Week
- Attend a Homecoming Dance
- Raise money for Leon's Breast Cancer Fundraising Drive
- · Go to Prom
- Collect at least 25 cans for Leon's canned food drive or food pantry
- Play on a Leon sports team
- Wear your colors at a Leon/Lincoln game
- Rep your year at a pep rally
- Make a senior crown
- Attend a Homecoming game
- Be part of one of Leon's performing arts
- Attend Guitar Roar
- · Attend P.A.W.S.
- Attend a school play
- Camp on the lawn senior year
- Join a club
- · Be part of a service project
- Cheer on the Lions at a basketball game
- Cheer on the Lions at a baseball aame
- Cheer on the Lions at a volleyball game

- · Cheer on the Lions at a soccer game
- Cheer on the Lions at a lacrosse game
- Cheer on the Lions at a tennis match
- Ride a fan bus to an away game
- Cheer on the Lions at a football game
- Serve as an officer of a club
- Attend, play or cheer at a powderpuff football game
- Participate in Black History Month
- Wear a Leon t-shirt to support a special event
- Join a language club
- · Go to Gradbash
- · Attend a steel drum concert
- Decorate a hall for Homecoming Week
- Take a picture next to the historic register plaque.
- · Pose with the Lion statue.
- Participate in Lion's Lark.
- Sing around the Lion.
- · Learn the alma mater and sing it.
- Attend the Back-to-School dance
- · Get published in the High Life
- Attend Project Graduation

General Information

The History of Leon High School

As a Leon H.S. student, you're part of a long and rich history, steeped in tradition. Leon H.S. is the oldest, continuously accredited high school in Florida.

In 1827, the first Leon Academy (for boys) was opened, and it operated until the 1840's. A private school for girls, the Leon Female Academy, located on Bronough Street, was incorporated in 1845. This Academy operated until 1858, when the West Florida Seminary for boys absorbed it and admitted girls. This was the beginning of coed education in the capital city.

In 1871, the Board of Public Instruction for Leon County opened a new Leon Academy for white students (a public school for black students had been established around 1869). The Leon Academy educated students from elementary grades through the first two years of high school. After completing two years of high school most students finished the last two years of high school at the West Florida Seminary. Leon High School finally achieved racial integration in fall of 1963.

By 1885, a \$7,000 two-story brick building with four main rooms, two classrooms and six cloak closets was constructed. Children brought their own lunches or walked home to eat; they also provided their own books and supplies. In the winter, the school was heated by pot-bellied, wood burning stoves, and in the summer, it was cooled by opening windows on either side of the room. This Leon Academy was situated on the south side of West Tennessee Street between Duval and Bronough Streets.

On August 22, 1903, the Board of Public Instruction of Leon County passed a resolution establishing a 12-grade high school known as the Leon Graded and High school, which was open to Leon County students free of tuition. The old Academy building was renovated for use in 1905, and the first kindergarten class in the state of Florida began as a part of the Leon Graded and High School. Miss Kate Sullivan and Miss Caroline Brevard were among the first teachers at the new school.

Over time the student population outgrew this location, and a new site for Leon High School was purchased on the southwest corner of Park Avenue (where the current LeRoy Collins Public Library now stands). The school opened its doors in 1911 and was considered one of the most "complete and well-arranged" schools in the state.

Leon High School was one of the first schools in the State of Florida to institute a physical education program, and in 1917 Leon had its first football team. By 1921, Student Council (Student Government) was a strong program whose sponsor was Mrs. Augusta Raa.

In 1928, Mode Stone was hired as Principal of Leon High School and he led the campaign to build a new Leon High School. By 1936 the new high school was under construction and there was much controversy. Most people said, "It's too far out of town" (at that time Tennessee Street, Miccosukee Rd. and Meridian Streets were pasture and swamp land); they also said it was way too expensive (the cost was \$500,000) and the locals were sure that there would never be enough students to fill the structure.

In 1937, the WPA project was complete and Leon High School opened its doors to the citizens of Tallahassee and Leon County. Leon is still an architecturally beautiful and functional school, and, in 1993, it earned a spot on the National Register of Historic Places.



Nondiscrimination Notification and Contact Information

"No person shall on the basis of sex (including transgender, gender nonconforming and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law." No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society.

An employee, student, parent or applicant alleging discrimination with respect to employment or any educational program or activity may contact:

Deana McAllister
Assistant Superintendent
Equity Compliance Officer
Leon County School District
2757 West Pensacola Street
Tallahassee, Florida 32304
(850) 487-7193
mcallisterd@leonschools.net

Tonja Fitzgerald, Director Equity Compliance Officer (Students) Leon County School District 2757 West Pensacola Street Tallahassee, Florida 32304 (850) 487-7309 fitzgeraldt@leonschools.net

Wallace Knight, Director Title IX Compliance Officer Leon County School District 2757 West Pensacola Street Tallahassee, Florida 32304 (850) 487-7193 knightwa@leonschools.net

A student or parent alleging discrimination as it relates to Section 504 of the Rehabilitation Act may contact:

Jennifer Benton, 504 Specialist (850) 487-7317 bentonj@leonschools.net

Athletic Department Information

Sport/Activity	Coach	email
Athletic Director	Riley Bell	bellr2@leonschools.net
Asst. Athletic Director	Ryan Pennington	penningtonr@leonschools.net
Athletic Trainer	Alan Morales	moralesa@leonschools.net
Cheerleaders	Jana Konner	konnerj@leonschools.net
FALL SEASON		
X-Country	Andrew Wills	willsa@leonschools.net
GGolf	Dan Wessner	wessnerd@leonschools.net
BGolf	Ryan Pennington	penningtonr@leonschools.net
Football	Tyrone McGiff	mcgriff2@leonschools.net
Swimming	Terry Maguire	maguiret@leonschools.net
Volleyball	Angie Strickland	stricklanda@leonschools.net
WINTER SEASON		
BBasketball	TBD	TBD
BSoccer	Scott Evans	evanss@leonschools.net
GBasketball	Bruce Daniels	brucedaniels3@yahoo.com
GSoccer	Nick Reed	nicholasreed377@gmail.com
GWeightlifting	Corey Gaines	gainesc@leonschools.net
Wrestling	Chuck Ringel	ringelc@leonschools.net
SPRING SEASON		
Baseball	Robbie Zimmerman	zimmermanr@leonschools.net
Sand Volleyball	Angie Strickland	stricklanda@leonschools.net
Track	Andrew Wills	willsa@leonschools.net
Track Assistant	Wendell Jones	wendell_l_jones@yahoo.com
BWeightlifting	Tyrone McGiff	mcgiff2@leonschools.net
Flag Football	Corey Gaines	gainesc@leonschools.net
Softball	Sonja Reed	reeds@leonschools.net
Tennis	Kevin Record	recordk@leonschools.net
BLacrosse	Jonas Clingerman	jonaspcling@gmail.com

Activity/Organization/Club Sponsor Information

Club/Activity	Sponsor	email
Amitie	Serena Henault	henaults@leonschools.net
Anime	Katie Summerlin	summerlink@leonschools.net
Anchor	Susan Holmes	holmess2@leonschools.net
Art Club	Sarah Raulerson	raulersons@leonschools.net
Bat Girls	Susan Holmes	holmess2@leonschools.net
Black History Brain Bowl	Allen Copeland	copelanda@@leonschools. net
Black Student Union	TBD	TBD
Brain Bowl	Keith Lassiter	lassiterk@leonschools.net
Color Guard	Karrissa Wimberley	wimberleyk@leonschools.net
Debate Club	Katharine Summerlin	summerlink@leonschools.net
English Honor Society	Michelle Hadden	haddenm@leonschools.net
Exchangettes	Serena Henault	henaults@leonschools.net
FBLA	Pamela Weston	westonp@leonschools.net
FCA	Mallory McGinnis	mcginnism@leonschools.net
Film Club	Ali Karani	karania@leonschools.net
French Honor Society	Serena Henault	henaults@leonschools.net
Garden	Marty Towey	toweym@leonschools.net
GSA	Erica Sears	searse@leonschools.net
Health & Wellness	TBD	
ICC	Josh Stewart	stewartj@leonschools.net
Interact	Cesar Kothe	kothec@leonschools.net
Key	Martina Taylor	taylorm2@leonschools.net
Ladies of Distinction	Ramona Green	greenr2@leonschools.net
Model UN	TBD	TBD
Mosaic	Jennifer Roady-Lawson	roady-lawsonj@leonschools. net
Mu Alpha Theta	Cesar Kothe	kothec@leonschools.net
Music Honor Society	Tabitha Peck	peck2@leonschools.net
Peace Jam	Sarah Marquez	marquezs@leonschools.net
Pet Therapy	Rachel Hathaway	hathawayr@leonschools.net
Pierian	Jeannine Meis	meisj@leonschools.net
Rebus Gestis	Al Kummer	kummerj@leonschools.net
Rebus Gestis	Jana Konner	konnerj@leonschools.net

Activity/Organization/Club Sponsor Information

Club/Activity	Sponsor	email
Rho Kappa SSHS	Jeannine Meis	meisj@leonschools.net
Science NHS	Michael Green	greenm4@leonschools.net
SGA	Josh Stewart	stewartj@leonschools.net
Spanish Honor Society	Ali Karani	karania@leonschools.net
Thespians/Drama	Lea Marshall	marshall1@leonschools.net
Yarn	Erica Sears	searse@leonschools.net
Yearbook	Kathie Summerlin	summerlink@leonschools.net

Class	Sponsor	e-mail
Senior Class	Kim Garcia	garciak@leonschools.net
Senior Class	Kate Davis	daviska@leonschools.net
Senior Class	Susan Holmes	holmess2@leonschools.net
Junior Class	Karen Stribling	striblingk@leonschools.net
Junior Class	Pam Weston	westonp@leonschools.net
Sophomore Class	Kristi Smith	smithkr@leonschools.net
Freshman Class	Ali Karani	karania@leonschools.net

8	August
Monday	
9	
Tuesday	
Students Report	
Wednesday	
11	
Thursday	
12	
Friday	
13 Saturday	
14 Sunday	

15	August
Monday	
16 Tuesday	
17 Wednesday	
18 Thursday	
19 Friday	
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22	August
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27 Saturday	
28 Sunday	

29	August
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30 Tuesday	
31 Wednesday	
Thursday	September
2 Friday	
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Labor Day Holiday (Distrctwide)	September
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6 Tuesday	
7 Wednesday	
8Thursday	
9 Friday	
10 Saturday	
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	12	September
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19	September
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24 Saturday	
25 Sunday	

26	Fall Holiday (Districtwide)	September
	Monday	
27	Tuesday	
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30	Fricky	
1	Saturday	October
2	Sunday	

3	October
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4 Tuesday	
5 Wednesday	
6 Thursday	
7 Friday	
8 Saturday	
9 Sunday	

10	October
Monday	
Tuesday	
12 Wednesday	
13 Thursday	
End of First Nine Weeks	
15 Saturday	
16 Sunday	

17	Teacher Planning Day (Students Out)	October
	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	

24	October
Monday	
25 Tuesday	
26 Wednesday	
27 Thursday	
28 Friday	
29 Saturday	
30 Sunday	

31 Monday
November
2 Wednesday
3 Thursday
4 Friday
5 Saturday
6 Sunday

7	November
Monday	
8 Tuesday	
9 Wednesday	
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Veterans Day (Districtwide)	
12 Saturday 13 Sunday	
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14	November
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15 Tuesday	
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19 Saturday	
20 Sunday	

21	Administrative Days (Students and Teachers Out)	November
	Monday	
22	Administrative Days (Students and Teachers 0	Out)
	Tuesday	
23	Administrative Days (Students and Teachers (Out)
	Wednesday	
24	Thanksgiving Holidays (Distrctwide)	
	Thursday	
25	Thanksgiving Holidays (Distrctwide)	
	Friday	
26	Saturday	
27	Sunday	

28		November
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	5	December
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	Winter Holidays (Distrctwide) December	
	Monday	_ _ _
	20 Winter Holidays (Distrctwide)	_
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	Winter Holidays (Distrctwide)	
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46	25 Sunday	

26	Winter Holidays (Distrctwide) December
	Monday
27	Winter Holidays (Distrctwide)
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28	Winter Holidays (Distrctwide)
	Wednesday
29	Winter Holidays (Distrctwide)
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7	Winter Holidays (Distrctwide) January
	Monday
3	Teacher Planning Day (Students Out)
	Tuesday
1 -	Students & Staff Return
	Wednesday
5	Thursday
6	Friday
7	Saturday
8-	Sunday

9 January	
Tuesday	
11 Wednesday	
Thursday	
13 Friday	
14 Saturday	
15 Sunday	4

16	Martin Luther King Holiday (Districtwide)	January
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17	Tuesday	
18	Wednesday	
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20	Friday	
21	Saturday	
22	Sunday	

23	January
Monday	
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26 Thursday	
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29 Sunday	

30	January
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20	_Presidents Day Holiday (Districtwide)	February
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25	Saturday	
26	Sunday	

27	February
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13	Spring Break (Students & Teachers Out) March
	Monday
14	Spring Break (Students & Teachers Out)
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15	Spring Break (Students & Teachers Out)
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16	Spring Break (Students & Teachers Out)
	Thursday
17	Spring Break (Students & Teachers Out)
	Friday
10	
18	Saturday
19	Sunday

20	Teacher Planning Day (Students Out) March
	Monday
21	Students Return
41	Tuesday
22	
	Wednesday
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7 Sunday	

8		May
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12	Friday	
13_	Saturday	
14=	Sunday	

15	May
Monday	
16 Tuesday	
17 Wednesday	
18 Thursday	
19Friday	
20 Saturday	
21 Sunday	

22	High School Exam Days May
	Monday
23	High School Exam Days
	Tuesday
24	High School Exam Days End of Fourth Nine Weeks/End of Second Semester Last Day of School
25	Thursday
26	Friday
27	Saturday
28	Sunday

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Industrial Arts/ Gymnasiums

