

# Montford Middle School 2023-2024 Yearbook Elective Application

Dear Student & Parents:

Thank you for your interest in the Montford Yearbook Elective. This elective provides students with skills and memories that will last a lifetime. Please carefully read all of the application materials and the elective brochure to determine whether you believe you are a good candidate for the class.

The Yearbook elective at M.M.S. is a unique class which provides instruction for students in a variety of areas including journalistic writing, photography, digital design, and marketing. Students are responsible for every element of the creation of the school's yearbook from theme development to marketing and distribution. In addition to this, the Yearbook staff also produces at least 2 publications of "The Montford Times," the school newspaper.

Students interested in applying for the elective must be willing to meet the following criteria:

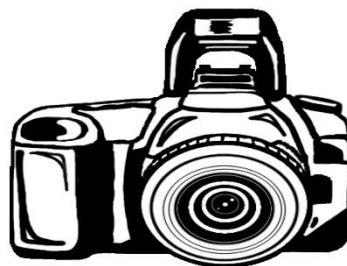
- Make the Yearbook Elective a priority next year
- Work as a team to complete all sections of the yearbook
- Behave maturely and in a professional manner with staff, teachers, and peers
- Work outside of class (before/after school and at home) when needed
- Follow through with responsibilities without constant prompting and reminders
- Meet deadlines
- Handle and care for expensive technology equipment
- Write articles and captions
- Take photographs
- Organize and conduct interviews with students, faculty, and administration
- Develop and follow through on marketing ideas for the yearbook

In order to be considered as a candidate for the Yearbook Elective, your application packet must be complete and submitted on or before Monday, March 6<sup>th</sup>. The application materials include:

- ✓ Student Information with signatures
- ✓ Writing Sample Responses
- ✓ Photography Caption Task

Due to its popularity, the Yearbook Elective requires the completion and timely submission of this application form. When appropriate, the application process (form availability and deadline) will be announced on the M.M.S. morning news, the M.M.S. Website, and on Listserve, providing students with ample time to complete the application tasks.

**Be sure to complete all portions of this application, and turn it in on or before Monday, March 6<sup>th</sup> to the Montford front office staff or directly to Mrs. Bell in room 7118. Any applications that are incomplete or turned in after the due date will not be considered for the class. If you have any questions about the Yearbook Elective, please contact the advisor, Mrs. Jenna Bell, at [bellj2@leonschools.net](mailto:bellj2@leonschools.net).**



## STUDENT INFORMATION

Student First & Last Name: \_\_\_\_\_

Parent Name(s): \_\_\_\_\_

Parent e-mail address: \_\_\_\_\_

What grade will you be in next school year? (Circle one) 6<sup>th</sup> 7<sup>th</sup> 8<sup>th</sup>

Have you been in Yearbook before? If yes, circle years of experience: 6<sup>th</sup> 7<sup>th</sup>

Current Language Arts Teacher's Name: \_\_\_\_\_

Current ELA Grade: \_\_\_\_\_%\_\_\_\_\_

Current ELA Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*I have read & understand the responsibilities of the 2022-2023 Yearbook Elective.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## WRITING SAMPLE RESPONSES

*Please respond thoughtfully and thoroughly to the following items.*

*\*You may write or type your responses on a separate sheet of paper and staple it to your application, if preferred.*

*\* Responses should be written in complete sentences with proper grammar, conventions, and mechanics.*

**1. What do you consider your greatest strength?**

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**2. What do you consider is your weakness or something you would like to improve on?**

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**3. Give me an example of things you have done in and/or out of school that demonstrate you are an interested and motivated student who is willing to take on a challenge.**

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**4. Write a thorough paragraph responding to the following question:**

*What are the reasons you are applying for the Yearbook Elective? Tell me what makes you uniquely qualified to fill the position, and explain how you will contribute to our goal of creating and selling a distinctive and interesting yearbook.*

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## **PHOTOGRAPHY CAPTION TASK**

### **What is a caption?**

A caption is a piece of writing that accompanies a photo or illustration. Yearbook captions are the most read parts of the book. Therefore, they must be well-written, interesting, and detailed.

### **Tips for writing captions:**

- Captions are written in complete sentences that are engaging and descriptive.
- The names of individuals in the pictures should be included in the captions.
- A caption should reveal *more than* just what is in the picture. Don't just state the obvious... What is really going on?
- The writing should be in the 3<sup>rd</sup> person.
- Do not begin captions with the words "this" or "here."
- Good captions are more than one sentence.
- One way to create interest in a caption is to include a quote from one of the people featured in the picture.

*Need some examples? Take a look at a magazine, newspaper or textbook that features photographs to see how professionals use captions.*

