

Welcome To Woodville Elementary!

We are so excited to have the opportunity to teach your child this school year! As our partner in student safety, we ask for your help in the following morning and afternoon procedures:

Morning Intake Procedures

Supervision begins each morning at 7:45 am. Should you need to send your child to school earlier, we offer a fee based before school program (FAB) beginning each morning at 6:45 am.

Bus Riders – Only students arriving by Leon County School Bus will be allowed in the bus drop off/pick up area.

Car Riders/Day Care Vans: Students may arrive no earlier than 7:45 am and should be dropped off at the car loop off Natural Bridge Road. Staff members will ensure all students are escorted to the proper areas.

FAB Before School Program: Students may arrive as early as 6:45 am and will go immediately to their designated area. Students will be released from FAB to go to the cafeteria or taken to their designated areas at 7:45 am.

Walkers/Bike Riders: May arrive no earlier than 7:45am and may enter through the front gates of the school.

****All students arriving after 8:15 am who would like a breakfast will need to come to the office.***

Afternoon Dismissal Procedures

Afternoon supervision is available from 2:50-3:20 pm. Any changes to your child's transportation will need to be documented by a written note from the parent/guardian to the child's teacher. Emergency changes should be made by calling the office before 1:00 pm each day (487-7043). Parents arriving after 3:20 pm may be charged the appropriate rate for afterschool supervision.

FAB Afterschool Program: Students enrolled in the Fab program will be escorted to the designated area by school staff.

Bus Riders: Will be escorted to their designated waiting area by a staff member where they will be checked off and then escorted to the bus ramp.

Car Riders Parent Pick Up: Students will be escorted to the car loop off Natural Bridge Road. For the safety of our students we ask that you remain in your car and your child will be brought to you by a staff member. Please be ready to present a photo ID if we are unfamiliar with who is picking up a student.

Daycare Vans: Students will be escorted to their designated area where they will be supervised until the daycare vans arrive.

Walkers/Bike Riders: Students not crossing the street will wait in their designated area supervised by a staff member until their caretaker arrives. Students crossing the street will be escorted by the crossing guard once a caregiver is seen waiting for the child unless otherwise noted by the parent/guardian.

****Your child will be given a plastic wristband the first day of school designating how they are to go home. Please keep the band on the first week to help ensure your child is escorted to the proper area.***