

ROADRUNNER

SCHOOL BUS
summer

camp

**JUNE 2ND-JULY 18TH
M-F 7AM-6PM**

526 WEST 10TH AVE TALLAHASSEE, FL 32303

850-488-1074

CALL US FOR MORE
INFORMATION & REGISTRATION OR EMAIL
JERAMIE LEE PAYNE AT
JERAMIE.PAYNE@LEONSCHOOLS.NET

**K-5TH
\$150 PER
WEEK**

**ELC ACCEPTED!
LCS EMPLOYEE
DISCOUNT!
SIBLING
DISCOUNT!**



CAMP INFO

Eligibility and Enrollment: Summer camp participants must be rising kindergartners through rising sixth graders. Your child will only have a reserved slot when we have received all registration forms and \$40.00 registration fee per child and \$20 registration fee for siblings.. If you need to cancel your child's attendance on any given week, please alert Mr. Payne as soon as possible. Please only sign up for weeks you are needing. The last day to cancel on registered weeks without a penalty is Wednesday, May 28, 2025. Please see cancellation information on the following page.

If your child misses a day, you are still responsible for the weekly payment.

Camp Hours: Summer Camp will run for seven weeks, from June 2, 2025- July 25, 2025. We will be closed June 19, 2025 in observance of Juneteenth. We will be close the week of June 30, 2025 – July 4, 2025, for the 4th of July. Camp will reopen Monday, July 7, 2025. Our last day of camp is July 18, 2025.

Hours of operation are 7:00 a.m.-6:00 p.m. daily, unless otherwise stated. There is late fee of \$1.00 per minute charged for late pick-ups after 6:00 p.m. This is a Leon County School policy and is nonnegotiable. All payments must be made in the form of check, money order or online payment. See the payment page for details.

Drop-off and Pick-up: Drop-off ends at 8:30am daily unless otherwise stated. For the safety and well-being of our students, each child must be signed in & out by a parent or guardian daily. No child will be released to a person not authorized in writing by a custodial parent. Parents/guardians must sign their child out in the presence of EDEP staff. An adult must escort the student(s) into the designated drop off area each day and sign them in. When picking up a student, an authorized adult 18 years or older will need to come to the same designated drop off area unless otherwise stated. Please remember to email us if someone other than you or a designated person is picking up your child. We will verify their name by an ID. Your student will not be released to any individual without their identification. If you need to pick up your child while we are on a field trip, please notify the Director during check-in the morning of. Drop off AND pick up will be at the school's entrance via Tharpe Street.

Emergency Pickup: If someone other than a designated person on the enrollment application comes to pick up your child, prior notification in writing via letter, email must be provided to the EDEP Director. Once the message has been sent, please notify us by phone to check the receipt of the message. A picture ID will be required for verification at the time of pickup. Emergency e-mail notification may be sent to jeramie.payne@leonschools.net.

Camp Shirt: Campers will receive their camp shirt during the first week of camp. It is required they wear them EACH Friday.

Dress Code: Students must wear closed toed shoes, they may bring flip flops/ water shoes/crocs on water days. No spaghetti straps, strapless tops, or crop tops. Students MUST wear socks on days we go on field trips. Camp shirts MUST be worn during field trips, all field trip days are listed on the calendar.

Attendance: If your child is going to be absent or picked up by someone other than you, please notify our office staff immediately at 850-363-6756 or e-mail Mr. Payne.

Daily/Weekly Updates: Program updates will be provided every Monday morning at check-ins.



CAMP INFO



Discipline: To achieve the goal of providing a quality program for your child(ren), in an environment of cooperation and respect, all members of the Roadrunner Summer Camp staff utilize positive discipline practices. The policies and practices are consistent and conform to Ruediger's discipline policy. If these discipline practices do not facilitate the appropriate behavior, parents will be notified and then a consequence suitable to the disciplinary offense will occur. The consequences may be, but are not limited to sitting out for activities, or not being allowed to attend camp for a number of days. If a student continues to choose to demonstrate inappropriate behaviors within the program, their behavior will be interpreted to mean that the student does not have the desire to participate in the program. At such time, the student will be dismissed from the program at the discretion of the Summer Program Director. Students may be asked to get picked up early or may not attend camp if there is a refusal to follow directions. Students may not be able to attend field trips without a chaperone if they have shown they need more assistance/supervision due to conduct. If a chaperone cannot accompany the student, they cannot attend the trip. Should it be deemed that the participant chooses not to behave in an appropriate manner, then the student will be dismissed from the program for the remainder of the summer and no refund will be given. This is non-negotiable. All consequences are at the discretion of the Director.

Illness: If your child appears sick or should become sick while participating in Summer Camp, they will be sent to our designated area for assessment. A parent or guardian will be contacted and must pick their student up immediately. Your student will not be able to return to camp until they are feeling better and fever free for 72 hours.

Breakfast, Lunch & Snack: Breakfast, lunch and snack will be provided. Please be sure your child has a replacement meal or snack if they choose not to eat what's provided daily.

Medication: Whenever a child is to be given prescription or over-the-counter medicine during camp, the parents must provide a Medication Authorization Form. All medications must be provided in the original container, labeled with the student's name, name of the medication, and the time and exact dosage to be given. Please allow enough time to do a pill count with the Director to confirm the number of pills issued. When your student has taken all the medication, the empty bottle must be picked up from our office for a new dosage (if needed). Please do not send your sick child to camp. Make sure to call the Camp Office to notify the Director. For more details on the use of medication. Visit the LCS web page on bylaws for medication details.

OPEN DOOR POLICY: Parents are granted access, in person and by phone to their child care facility during normal business hours of operation and anytime the child is in care. Since the pandemic we ask that you call our office to set an appointment first.

Summer Camp School & Staff Contact Information

EDEP Manager

Jeramie Lee Payne

jeramie.payne@leonschools.net

Office: 850.488.1074

Cell: 850.363.6756



CAMP INFO

Tuition: Tuition is charged by the week. Payments must be made in the form of a check, money orders, or credit card the Monday prior to each week camp.

Credit Card Payments: Ruediger's Summer Camp is unable to accept credit card payments in person. The online payment page is accessible through FOCUS parent portal. If you do not already have access, please contact our school's registrar for further information to set one up. If your child is not enrolled in school or attends another school, the online payment option will not be available to you. Parents/guardians are responsible for paying for tuition prior to their camper(s) starting. We are not responsible for any technological errors or computer malfunctions. In the event of computer issues/malfunctions with the website or payment, another form of payment must be made.

Cash is not accepted as a form of payment, this is an LCSB policy. Please refer to our tuition chart for tuition costs. Payments must be received prior to camper participating in camp. No exceptions.

Make all checks/money orders payable to Leon County Schools (LCS.) Please include your child(ren)'s first and last name and what your payment is intended for in the memo line. Receipts will be provided at the time of payment.

REFUNDS: No refunds are to be permitted, except for documented cases of prolonged illness (2 weeks or more) or family relocation. Absolutely no refunds will be given on registration fees. Refunds must be requested in writing.

Late Payment Fee: There is a \$10.00 late fee if tuition is NOT paid by the due date. Parents/guardians are still required to pay if the child is out on Monday when tuition is due, regardless of illness/out of town. Payments are always welcome prior to the due date to prevent late fees.

Summer Camp Registration & Weekly Fees

Summer Camp Registration Fee
Full Time AND Part Time
First Camper: \$40
Sibling: \$20

Summer Camp Full TIME Camp Fee
Full TIME (M-F 7:00am-6:00pm)
First Camper: \$150
Sibling: \$135
Juneteenth Week (6/16- 6/20)
First Camper: \$130
Sibling: \$117

Summer Camp PART TIME Fee
Part Time (M-TH 1pm-6pm)
Each Camper: \$80

Wild Adventures Week (7/14 -7/18)
First Camper: \$180
Sibling: \$162

Summer Camp PART TIME + Friday Field Trip Day
Part Time (M-TH 1pm-6pm + Friday 7am-6pm)
Each Camper: \$100
No sibling discount

Summer Camp Full Time for LCS Employees
Full Time (M-F 7am-6pm)
Each Camper: \$120
No sibling discount

****In order to receive the LCS Employee rate, employees MUST be working during the summer****

ELC PARTICIPANTS WILL BE GIVEN THEIR PAYMENTS INDIVIDUALLY



CAMP INFO

Returned Checks: Returned checks are processed through the LCSB District Office. If your check is returned unpaid, the finance department will attempt to redeposit a second time. In the event your check is returned again, the district office will send it to the school's EDEP manager for collection. You will be notified and a return check fee of \$20 will be assessed, and services will be suspended until payment is made. If two checks are returned unpaid in a single school year, parents will be required to pay by money order for the remainder of the year.

Late Pick Up: Your child must be picked up by 6:00 pm at the LATEST. Otherwise, a late fee of \$1 per minute will be assessed. Late fees are due when the child is picked up, and will be strictly enforced. If a child has not been picked up by 7:00pm, LCS Safety and Security office or the school's resource officer will be contacted for assistance.

Sibling Discounts/ Employee Discount: There is a 10% discount for each additional sibling in the same household. This discount cannot be applied to other family members, i.e. cousins, etc.

Leon County School Employee discount can only be redeemed by Leon County School employees working for Leon County Schools during the 2025 Summer. Employment must be verified first. Employees must include a copy of their LCS ID at the time of registration. Employee discount ONLY applies for the LEGAL guardian to the child/children.

Scholarship: Project Care scholarships are not offered in the summer.

Cancellation: The last day to cancel registered weeks without a penalty is Wednesday May 28, 2025. Any cancellations made after that date will result in forfeiting your registration, and result in having to re-register your child to reserve any other week. This is non-negotiable.

Insurance: Leon County Schools and Ruediger Elementary School/Summer Camp does not carry accident insurance on participants. It is the parent's responsibility to carry adequate insurance. Such policies are available through Leon County Schools. If needed, please check the school's secretary for an application or visit <https://www.floridakidcare.org/>

Electronics: Cell phones, Apple/Samsung (watches), iPads, or any other electronic devices will be allowed at camp. However, Ruediger Elementary School/Summer Camp is not responsible for any lost, stolen or damaged devices.

Payment Policy Summary:








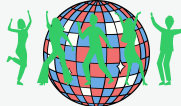





- Students may not participate in camp until a payment is made in full each Monday morning of every week.
- A late fee will be added to your account of \$10.00 regardless of your child's attendance in camp on the due date.
 - A late fee must be included with payment for a student to return.
- Payments are to be hand delivered by an adult to a camp staff member. Ruediger Elementary School's Summer Camp will not be responsible for payments delivered in any other way.
- We only accept check, money order or credit card payments via efunds as a form of payments. Cash will not be accepted.
- There is a late pick-up fee of \$1.00 per minute after 6:00 p.m. This payment is due at the time of pick up and cannot be paid in cash.
- Juneteenth: There will be a price reduction for that camp week.
- Wild Adventures: The week of 7/14/25-7/18/25, there's a fee increase.
- Employee Discount: Must be actively working for Leon County Schools during the 2025 Summer. Employment must be verified first. Employees must include a copy of their LCS ID at the time of registration.
- Project Care Scholarship: Project Care Scholarships are not offered in the summer.
- The last day to cancel registered weeks without a penalty is Wednesday, May 28, 2025.

JUNE & JULY CALENDAR

JUNE

WEEK 1	2. 	3. WATER DAY 	4. ON CAMPUS VENDORS	5. WACKY OLYMPICS 	6. 
WEEK 2	9. 	10. WATER DAY 	11. ON CAMPUS VENDORS	12. 	13. 
WEEK 3	16. 	17. WATER DAY 	18. ON CAMPUS VENDORS	19. JUNE TEENTH CLOSED	20. 
WEEK 4	23. 	24. WATER DAY 	25. ON CAMPUS VENDORS	26. 	27. 

JULY

	30. 	1. 	2. 	3. 	4. 
WEEK 5	7. 	8. WATER DAY 	9. ON CAMPUS VENDORS	10. DISCO DAY 	11. 
WEEK 6	14. 	15. WATER DAY 	16. ON CAMPUS VENDORS	17. STAFF VS CAMPER TOURNAMENT 	18. 

CAMP REGISTRATION FORM

CAMPER'S NAME: _____

AGE: _____ BIRTH: _____ SHIRT SIZE: _____ GENDER: ____M____F GRADE ENTERING: _____

PRIMARY GUARDIAN'S NAME _____

ADDRESS: _____ CITY/STATE _____ ZIP _____

EMPLOYER: _____ WORK PHONE: _____ CELL: _____

EMAIL: _____

SECOND PRIMARY GUARDIAN'S NAME _____

ADDRESS: _____ CITY/STATE _____ ZIP _____

EMPLOYER: _____ WORK PHONE: _____ CELL: _____

EMAIL: _____

THE FOLLOWING INDIVIDUALS ARE ALLOWED TO PICK UP MY CAMPER.

LAST NAME	FIRST NAME	RELATION TO CAMPER	PHONE NUMBER
1.			
2.			
3.			
4.			
5.			

PLEASE LIST ALL MEDICATION, ALLERGIES, FOOD SENSITIVITIES OR LIMITATIONS REQUIRING OUR ATTENTION

PERMISSIONS & ACKNOWLEDGMENTS (PLEASE CIRCLE)

- MY CAMPER HAS PERMISSION TO RIDE THE SCHOOL BUS TO BE TRANSPORTED DURING SUMMER CAMP FIELD TRIPS ☐ YES ☐ NO
- MY CAMPER HAS PERMISSION TO SWIM/PARTICIPATE IN WATER ACTIVITIES ON AND OFF CAMPUS ☐ YES ☐ NO
- MY CAMPER HAS PERMISSION TO PARTICIPATE IN OFF CAMPUS FIELD TRIPS ☐ YES ☐ NO
- MY CAMPER HAS PERMISSION TO WATCH G/PG RATED MOVIES ☐ YES ☐ NO
- MY CAMPER HAS PERMISSION TO ACCESS THE INTERNET ☐ YES ☐ NO
- MY CAMPER HAS PERMISSION TO BE PHOTOGRAPHED DURING SUMMER CAMP ACTIVITIES AND FIELD TRIPS ☐ YES ☐ NO

By signing below, I have fully read and understand the policies and information outlined in the Summer Camp packet. I understand that it is my responsibility to read and review the 2025 summer camp registration booklet.

Parent Signature: _____ Date: _____



SUMMER CAMP WEEK SELECTION

Parents, please place a ✓ for the weeks your child will and will not be attending summer camp so that we can prepare accordingly for each week. There will be no adjustments made after May 28, 2025.

CAMPER'S NAME: _____

SUMMER CAMP WEEK	WILL ATTEND	WILL NOT ATTEND
SC WEEK 1 June 2-June 6		
SC WEEK 2 june 9-June 13		
SC WEEK 3 june 16-june 20 *Closed 6/19*		
SC WEEK 4 June 23-June 27		
SC WEEK 5 July 7-July 11		
SC WEEK 6 July 14-July 18		

PARENT SIGNATURE

DATE
